

WOOD COUNTY ALCOHOL, DRUG ADDICTION & MENTAL HEALTH SERVICES BOARD

The Wood County ADAMHS Board met at the Wood County Alcohol, Drug Addiction and Mental Health Services Board 745 Haskins Road Suite H, Bowling Green, Ohio 43402 at 7:30 p.m.

Meeting/Group:	Board Meeting	Date:	12/19/11
Attendees:	Judy Ennis, Randy Rothenbuhler, Frank McLaughlin, Eric Reynolds, Mike Linthicum, Tom Kiger, Jay Salvage, Rickey Rudey, Jerome Carpenter, Tom Vermilya, Dave Miller, Harold Rosenberg, and Casey Cromwell		
Absent:	Steve Spirn (Excused), and Bev Hirzel (Excused)		
Guests:	Annette Clark, Lorrie Lewandowski, Amy Vermilya, Tim Shaffner, Tim Scherer, Deb Smith, and		
Board Staff:	Larry Mershman, Tom Clemons, and Pam Shumaker		

*Judy Ennis called the meeting to order at 7:30 p.m. Tim Scherer will be greatly missed. Thanks Tim for all that you have done. Happy Retirement!

Issue	Discussion/Action Plans
Board Education Session	<ul style="list-style-type: none"> • Tom Kiger presented the Bylaw revisions that the Bylaws Committee is proposing. A discussion will be held later in the Board Meeting to gather input, and concerns Board members may have. We will record, combine changes into document and send this to the Executive Committee for review. After the Executive Committee reviews then we will send it to Molly Mack for input. Then the document will be sent out to all Board members again for review so that the Board can vote on. The goal is to have this done by February. The Committee did a great job, thanks! • One significant change was that the ORC 340.022 establishing an Alcohol and Drug Addiction Services Standing Committee. Molly Mack mentioned it was required because of the population of the county.
Board Updates/Information	<ul style="list-style-type: none"> • This week we will post a federal report on Essential Behavioral Health Benefits, and a PowerPoint presentation on Medicaid Health Homes and a brief summary of Health Reform Activities. Please take a look at these documents. • Cheryl will email links to these items.

CONSENT AGENDA Previous Meeting Minutes (November.)	<ul style="list-style-type: none"> • No corrections to meeting minutes.
Schedule of Bills	<ul style="list-style-type: none"> • Two schedules for November: <p>November 4th: \$291,627.80 November 18th: \$399,715.20 Total: \$691,343.00</p> <p>Compared to last year the total is lower due to elevation of Medicaid.</p>
Treasurers Report	<p>November:</p> <ul style="list-style-type: none"> • Assets: \$4.7 M • Liability: \$134,000 • Total fund balance: \$4.5 M
Committee Reports	<ul style="list-style-type: none"> • Program Committee December: Discussed Proposals from five different agencies for the hospital liaison position. Family Services was recommended which will be a resolution for tonight. MIDD proposal will be before the board tonight, review of urgent tasks, update on criminal justice coordinator, and presentation on Promedica contract and this is a resolution for tonight. State updates were also given at this meeting. • Finance Committee December: Discussed upcoming budget which addressed some changes coming forth with Medicaid being elevated MACSIS position is being cut. This changes makeup of staff. This does affect our finances. Personnel Committee is working on this to see this process thru. The employee does know at this point. Several proposals for tonight for resolutions. • Executive Committee December: Met with Tom Kiger and Dave Miller to discuss Bylaws. The Prosecuting Attorney's Office will need to review updates. The Search Committee is doing a good job moving forward. It was mentioned to consider giving Board staff lump sum bonus's like we did in the past. This is less than \$5,000 and we are moving this on to the Personnel Committee for them to look at for consideration. Randy Rothenbuhler talked with Andrew Kalmar to see if county is giving raises. Kalmar is unsure what the Commissioners are doing with raises at this time. Judy Ennis set up meeting with Steve Smith to discuss salary of staff and MACSIS position. • Outcomes Committee December: responded to Tom Clemons request. Talked to Larry and Tom about outcomes from Providers. This will be followed up in January at meetings with Providers. • Nominating Committee: Didn't meet.

- **Personnel Committee:** Nothing until January.
- **Bylaws Committee:** Presented revision of the Bylaws and Committee is dissolved.
- **Executive Search Committee:** Applications will be accepted thru Feb 15th. Applications will be sent to Dave Miller rather than the Board Office or Board Association in Columbus. Depending on number of applicants they get and screen it will determine how they handle the actual interviews. The Board, Board Staff and Provider's will get a change to interview candidates. It may require overnight stays for some candidates. The goal is to have the person start July 1. A draft of the job description will be posted. Jan 10th if next meeting. Postings will be electronic. Salary range was discussed. Creation of objectives to see if candidate meets criteria may be sent to a subcommittee to create. We think were offering a competitive amount of pay. We wanted salary range posted so that it's clear for the candidates.
- **Duplication Committee-** nothing to report.
Dave Miller motioned to approve the consent agenda; seconded, Randy Rothenbuhler motion carried.

Resolutions

RESOLUTION**Amended Contract (Family Services) for the Hospital Liaison Services****December 19, 2011**

The Wood County Alcohol, Drug Addiction and Mental Health Services Board's Program Committee recommends approval of amending Family Services of Northwest Ohio contract for Hospital Liaison Services.

The Program Committee offers this resolution to the full Board in the form of a motion.

This amendment affects the FY 12 & FY 13 Service Contracts.

Board Members	Yes	No	Absent	Absta
Judy Ennis	X			
Randy Rothenbuhler	X			
Frank McLaughlin	X			
Eric Reynolds	X			
Steve Spirn			X	
Mike Linthicum	X			
Tom Kiger	X			
Jay Salvage	X			
Rickey Rudey	X			
Jerome Carpenter	X			
Beverley Hirzel			X	
Tom Vermilya	X			
Dave Miller	X			
Harold Rosenberg	X			
Casey Cromwell	X			

This Resolution is adopted by the majority of the Board. Tom Vermilya motioned; Randy Rothenbuhler seconded. Motion carried.

Board Chair Signature

Date

RESOLUTION

ProMedica Agreement

December 19, 2011

The Wood County Alcohol, Drug Addiction and Mental Health Services Board's Finance Committee recommends the following fiscal limits for the pending ProMedica Contract:

- Agree to pay ProMedica for treatment of all patients referred from the Wood County ADAMHS Board that are not eligible for HCAP or other existing payors at a per diem of \$621 effective January 1, 2012.
- Agree to pay a monthly psychiatric/operational cost of \$10,670 effective January 1, 2012.

The Finance Committee offers this resolution to the full Board in the form of a motion.

Board Members	Yes	No	Absent	Abstain
Judy Ennis	X			
Randy Rothenbuhler	X			
Frank McLaughlin	X			
Eric Reynolds	X			
Steve Spirn			X	
Mike Linthicum	X			
Tom Kiger	X			
Jay Salvage	X			
Rickey Rudey	X			
Jerome Carpenter	X			
Beverley Hirzel			X	
Tom Vermilye	X			
Dave Miller	X			
Harold Rosenberg	X			
Casey Cromwell	X			

This Resolution is adopted by the majority of the Board. Kandy Rothenbuhler motioned; Rickey Rudey seconded. Resolution passed.

Board Chair Signature

Date

RESOLUTION

MI-DD Pooled Funding

December 19, 2011

The Wood County Alcohol, Drug Addiction and Mental Health Services Board's Finance Committee recommends the creation of a pooled fund with the Wood County Board of Developmental Disabilities Board to support development of integrated treatment planning and services for individuals who have both a developmental disability and mental illness. The fund would be \$25,000 split evenly between the two boards, to initiate the program.

The Finance Committee offers this resolution to the full Board in the form of a motion.

Board Members	Yes	No	Absent	Abstain
Judy Ennis	X			
Randy Rothenbuhler	X			
Frank McLaughlin	X			
Eric Reynolds	X			
Steve Spirn			X	
Mike Linthicum	X			
Tom Kiger	X			
Jay Salvage				X
Rickey Rudey	X			
Jerome Carpenter	X			
Beverley Hirzel			X	
Tom Vermilya	X			
Dave Miller	X			
Harold Rosenberg	X			
Casey Cromwell	X			

This Resolution is adopted by the majority of the Board. Randy Rothenbuhler motioned; Mike Linthicum seconded. Resolution passed.

Board Chair Signature

Date

RESOLUTION

Support Group/Mini Grant Policy

December 19, 2011

The Wood County Alcohol, Drug Addiction and Mental Health Services Board's Executive Committee is recommending to the Board the re-instatement of the Boards Policy governing Support Groups and Mini Grants. The policy and procedures attached to the resolution outlines the purpose, eligibility, responsibilities and reporting requirements.

This resolution is offered in the form of a motion.

Board Members	Yes	No	Absent	Abstain
Judy Ennis	X			
Randy Rothenbuhler	X			
Frank McLaughlin	X			
Eric Reynolds	X			
Steve Spirn			X	
Mike Linthicum	X			
Tom Kiger	X			
Jay Salvage	X			
Rickey Rudey	X			
Jerome Carpenter	X			
Beverley Hirzel			X	
Tom Vermilya	X			
Dave Miller	X			
Harold Rosenberg	X			
Casey Cromwell	X			

This Resolution is adopted by the majority of the Board. Judy Ennis motioned; Harold Rosenberg seconded. Resolution passed.

Board Chair Signature

Date

RESOLUTION

Family Services FY12 Contract Amendment to Enable Continuation of Domestic Violence Offender Treatment

December 19, 2011

The Wood County Alcohol, Drug Addiction and Mental Health Services Board's Finance Committee recommends the amendment to the FY12 contract with Family Services of Northwest Ohio. The amendment allows allocated funds for outpatient group counseling services to be used for these same services provided to domestic violence offenders using a separate line item. This procedure is necessitated by a change in claims processing policies at the state level. No additional allocation is approved.

The Finance Committee offers this resolution to the full Board in the form of a motion.

Board Members	Yes	No	Absent	Abstain
Judy Ennis	X			
Randy Rothenbuhler	X			
Frank McLaughlin	X			
Eric Reynolds	X			
Steve Spirn			X	
Mike Linthicum	X			
Tom Kiger	X			
Jay Salvage	X			
Rickey Rudey	X			
Jerome Carpenter	X			
Beverley Hirzel			X	
Tom Vermilya	X			
Dave Miller	X			
Harold Resenbe				
Casey Cromwell	X			

This Resolution is adopted by the majority of the Board. Randy Rothenbuhler motioned; Tom Kiger seconded. Resolution passed.

Board Chair Signature

Date



<p>Provider Response/Community Response</p>	
<p>Board Member Concerns/Interest</p>	<p>The following are input, changes, and concerns Board Members have regarding the Board Bylaws:</p> <ul style="list-style-type: none"> • Article III Powers and Duties section 1 needs to state “Advocate for more county residents to receive needed mental health and alcohol/drug addiction services.” • Last sentence and advocate mental illness. Should state “Advocate for ways to reduce the stigma of mental illness and addiction in the county.” • Good work! It was mentioned to keep Bylaws shorter and encourages seeing if we can eliminate some sections to enhance clarity. Roberts rules are lengthy which in unclear. Put in specifics rather than general Roberts Rules. • Special meetings by serving written notice by ordinary mail to all members at least two days before the date. It should state Electronic notice via ADAMHS website, email or ordinary mail. • The definition for excused or unexcused needs to be inserted. • The term limitations are a concern. Why limit person to 2 years if you have a qualified person? • Article VIII Duties of Officers section 3 should state “ or his/her designee.” To let others help out when needed. • Executive Director Position belongs in the PPM not Bylaws. • All meetings are posted; this doesn’t need to be in here. Only assigned committee members can vote. Could reference open meetings act. • Nominating Committee- We need to change to assist with recommendations. <p>All of this needs to be reviewed by Molly Mack. Then will be brought back to the Executive Committee. Judy Ennis will work with Britni Fackler to make sure changes are inserted. Then we will be giving this document to Molly Mack.</p> <p>The committee felt strong on committee limits. We have a great board and if we start to carve out policy for all officers based on terms it wouldn’t be fair.</p> <p>Suggestions are due by Jan 1st. We would like everyone’s input to make sure everyone has a part of this.</p>
<p>Adjournment</p>	<ul style="list-style-type: none"> • Judy Ennis made a motion to adjourn. Randy Rothembourg seconded. Meeting Adjourned

Next Meeting: January 23, 2012



Juday Ennis
Board Chair Signature

12/19/11
Date

