

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF WOOD COUNTY

EXECUTIVE COMMITTEE MEETING MINUTES

August 17, 2017

COMMITTEE MEMBERS PRESENT:

Randy Rothenbuhler Doug Cubberley
Stan Korducki

ABSENT: Leanne Eby (E)

GUESTS PRESENT: Kathy Mull

ADAMHS BOARD STAFF PRESENT: Tom Clemons, Julie Launstein, and Cheryl Critton

Chairperson Cubberley called the meeting to order at 4:09 p.m.

Old Business:

- **Website Update:** Director Clemons informed the Committee we have a signed contract with Martini Creative. Ms. Martini reported she will be working on the initial frames for the website with a template ready for the August Board meeting. The Executive Committee agreed it will not be necessary for Martini Creative to make a presentation but Board staff will provide an update on the progress to date.
- **Lease Agreement:** The Board lease agreement for FY18 will be \$3,000 a month, which has already been budgeted for this year, with a monthly increase of \$50 per month for FY 19. There will be a resolution at the August meeting for approval of this agreement.
- **Strategic Plan Update:** Director Clemons gave a detailed update on the status of the Strategic Plan for the Program Committee. He will have a one page summation as part of the Director's report available for the August Board meeting. Clemons reports significant progress with the items in the Plan. Another item for upcoming discussion is the November 2018 levy and the decisions that need be made prior to the campaign.

New Business:

- **Board Meeting Preparation:** The FY18/19 lease agreement will be an action item for the August Board meeting. The Board will also need to ratify the FY18 contract amendments approved by the Executive Committee during the special meeting held in July.

Other:

- Director Clemons reported on an opiate epidemic forum held at the Health Department today. Clemons was able to inform and educate attendees about the services that are available in Wood County.
- 211 Project contract is currently with the Wood County Prosecutor's office for review and approval.
- Board staff was more active at the Wood County fair this year with positive results. Updated brochures and freebies were available and well received. Staff is always looking for additional opportunities to promote the activities of the Board and educate both providers and the community.
- GOSH implementation is going well and Finance Director Launstein reported Quick Books has been purchased and will be the new accounting system for the Board. Progress is being made to implement this new system.

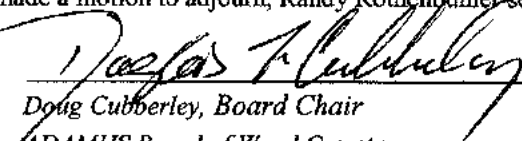
Public Comments:

None at this time.

Adjourn

Stan Korducki made a motion to adjourn, Randy Rothenbuhler seconded. Meeting was adjourned at 4:19 p.m.

Approved by:



Doug Cubberley, Board Chair
ADAMHS Board of Wood County

9/25/17
Date

Submitted by: Cheryl Critton

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF WOOD COUNTY

SPECIAL EXECUTIVE COMMITTEE MEETING MINUTES

July 14, 2017

COMMITTEE MEMBERS PRESENT:

Randy Rothenbuhler
Leanne Eby

Doug Cubberley

ABSENT: Stan Korducki (E)

GUESTS PRESENT: Amanda O'neil

ADAMHS BOARD STAFF PRESENT: Tom Clemons, Julie Launstein, and Chris Streidl

Chairperson Cubberley called the meeting to order at 4:02 p.m.

1. New Business:


- Approval of Amendment to the FY18 Board Contract with Harbor Resolution FY18-01. Leanne Eby made a motion to approve resolution FY 18-01, Randy Rothenbuhler seconded. Resolution passed.
- Approval of Amendment to the FY18 Board Contract with Family Service of Northwest Ohio Resolutions FY18-02. Leanne Eby made a motion to approve resolution FY 18-02, Randy Rothenbuhler seconded. Resolution passed.
- Approval of Amendment to the FY18 Board Contract with A Renewed Mind Resolution FY18-03. Leanne Eby made a motion to approve resolution FY 18-03, Randy Rothenbuhler seconded. Resolution passed.
- Approval of Amendment to the FY18 Board Contract with Children's Resource Center Resolution FY18-04. Leanne Eby made a motion to approve resolution FY 18-04, Randy Rothenbuhler seconded. Resolution passed.
- Approval of Amendment to the FY18 Board Contract with Zepf Center Resolution FY18-05. Leanne Eby made a motion to approve resolution FY 18-05, Randy Rothenbuhler seconded. Resolution passed.

Adjourn

Leanne Eby motion to adjourn, Randy Rothenbuhler seconded. Meeting was adjourned at 4:07 p.m.

Submitted by: Britni Fackler, Secretary

Approved by:



 Doug Cubberley, Board Chair, ADAMHS Board of Wood County Date 9/29/17