

**WOOD COUNTY ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD**

**EXECUTIVE COMMITTEE MEETING MINIUTES**

**March 15, 2018**

**ADAMHS BOARD MEMBERS PRESENT:**

<b>Randy Rothenbuhler</b>	<b>Doug Cubberley</b>
<b>Leanne Eby</b>	<b>Stan Korducki</b>

**ABSENT:** N/A

**GUESTS PRESENT:** Jeff Howell, A Renewed Mind

**ADAMHS BOARD STAFF PRESENT:** Tom Clemons, Julie Launstein, Aimee Coe, Chris Streidl, and Cheryl Critton

**Old Business**

*1. DBT Training Update:*

Director Clemons reported plans for the DBT training is moving forward. As of today, 28 people have registered for the training taking place the last week of March at BGSU's Olscamp Hall. Board staff are expecting more people to register. CRC, Flower and Harbor plan on attending, but are not registered at this time.

*2. Update on FY19 Allocations Process*

Director Clemons stated allocation meetings with providers are underway. The process is going well. Staff may meet with Harbor a 2<sup>nd</sup> time and more information was requested from ESC. We have more meetings this week and next week.

*3. Levy Planning Discussion*

Board staff are planning a levy retreat for Saturday, April 14<sup>th</sup> at Wood County Hospital to address levy options. The levy will be on the April Committee agendas prior to the retreat. There will be a report of a survey of Wood County voters on information relevant to the levy. Retreat outcomes will be part of the April Board packet for those unable to attend on the 14<sup>th</sup> to aid making informed decisions regarding what type of levy is placed on the November ballot.

**New Business**

*1. Use of levy funds for training events and related costs*

This issue will be addressed in the new policies to be discussed during the March Board meeting. If the Board has an approved policy, levy funds can be used for Board events. Having a policy in place will clarify use of funds for a first responder appreciation week that takes place in April. The Committee decided to remove the section of the policy that addresses Board funds paying for Board members meals at the yearly annual dinner. This section will be deleted in the final version of the policy.

*2. New Policies for Board Approval*

Finance Director Launstein briefly discussed policies that need review at the March Board meeting. These policies need to account for changes in the Uniform Guidance Circular and need approval quickly due to an upcoming County Single Audit. The new policies will be part of the March Board packet.

3. *Board meeting Preparation*

There will be a brief presentation at March Board meeting from the Forensic Monitor and Criminal Justice Coordinator. Also, Bill Ivoska will give a brief overview of the recently completed Wood County Youth Survey. New policies will also need approval.

4. *MOU for Behavioral Health Linkage Grant*

The Prosecutor's office has approved the MOU for the Behavioral Health Linkage Grant. This will be addressed at the March Board meeting.

**Other**

Jeff Howell spoke briefly on the Linkage Grant. He reported that existing staff have been moved into leadership roles for the management of the Grant. There will be more discussion on this topic at the March Board meeting.

**Executive Session:**

*Personnel Compensation*

Stan Korducki moved the Executive Committee go into Executive Session to discuss personnel compensation; Leann Eby seconded the motion. Motion passed. Roll was called and at 4:17 p.m. guests and staff were excused. The Committee went into Executive Session.

At 4:34 p.m. Randy Rothenbuhler made the motion to conclude Executive Session and be brought back into Executive Committee; Stan Korducki seconded the motion. Motion passed.

Meeting adjourned at 4:35

Approved by:

  
Executive Chairperson

3/26/13  
Date

Submitted by Cheryl Critton, Data Coordinator