

**WOOD COUNTY ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD**

**JOINT COMMITTEE MEETING MINUTES  
March 12, 2018**

**ADAMHS BOARD MEMBERS PRESENT:**

Marc Jensen	Sue Moore
Erin Hatchel	Jessica Clements
Randy Rothenbuhler	Allan Baer
Doug Cubberley	Stan Korducki
Judy Ennis	Leanne Eby

**ABSENT:** Cary Wise (E), Tom Kiger (U), Corey Speweik (E)

**GUESTS PRESENT:** Aeryn Williams, Kyle Clark, Janelle LaFond, Stephanie McGuire Wise, Kathy Mull, Jeff Howell, Jessica Schmitt and Mindy Ward

**ADAMHS BOARD STAFF PRESENT:** Tom Clemons, Aimee Coe, Julie Launstein, Chris Streidl, and Britni Fackler

**1. CALL TO ORDER:**

Doug Cubberley called the meeting to order at 5:31 p.m. A quorum was present.

**2. OLD BUSINESS:**

**Dialectical Behavior Therapy (DBT) Training Update:** The first session for DBT is coming up on March 26-28<sup>th</sup> at Olscamp Hall, please watch your email for more information. The trainers are Sharon Y. Manning, LPC, PhD and Katherine Anne Comtois, MPH, PhD

**3. NEW BUSINESS:**

**February Schedule of Bills and Financials:** Any questions can be taken at the Board Meeting. The reports are up to date through February, which is an improvement, thanks Julie Launstein!

**Review of Agency Needs Assessment Information:** Chris Streidl went over the unmet needs of agencies categorized by themes. These were identified in the agency external SWOT analysis which include: Housing, Education, Family, Recovery Housing, Workforce, Awareness, and Psychiatric. Please see the attached Strengths, Weakness and Opportunities. Please make comments, and questions so we can discuss with the providers before the Board makes a decision. Staff will be going over the internal SWOTS with the agencies. Clemons suggests further questions are welcomed at any time. Please feel free to email questions that you want answered from the agencies. Tomorrow staff starts meeting with Harbor and continues meeting with the providers until the following Tuesday.

**Review of Agency Proposals and Discussion including agency prioritized cuts:** Aimee Coe went through the 5% reductions.

## **CRC:**

- Contracted with Connecting Kids to Meals to provide dinner for all group participants and residential unit clients. The numbers vary nightly from 30 to 50 meals served, that are now provided at no cost to CRC group and residential participants.
- There will also be a small salary reduction for the Residential Unit due to resignations from advanced staff. The reduction will be approximately \$53,000.
- With the onset of an additional grant, Prevention will see a decrease in needed funding from WCADAMHS. The decrease will be approximately \$62,000.
- FFT's reduction will be approximately \$25,000, due to projected revenue and a decrease in training dollars needed.

## **A Renewed Mind**

- ARM has not fully utilized POS contract for services utilization.
- The percentage of clients receiving board funding has been relatively minimal.
- Given the above, the overall impact of the 5% reduction would have minimal impact on ability to provide client care.
- No mention of how they would cut 5% was reported.

**Cocoon:** Did not address in their proposal

## **Educational Service Center**

- Not requesting an increase for 5<sup>th</sup> consecutive year yet strengthening program with braided funding through Grants such as Project AWARE and Drug Free Communities.
- \$125,000 has been cut since FY15 through personnel restructuring
- In FY15 ADAMHS board awarded three mini grants after expiration of Safe Schools/ Healthy Students. \$50,000 was returned to the board after award of Project Aware.
- Reports demonstrating good fiscal responsibility over past five years and feels they have already complied with the board request of a 5% reduction by not asking for annual increases of 3%. Reports saving the board approximately \$71,500 since FY15 by not requesting a 3% annual increase.

**Harbor:** Did not address in their proposal

## **NAMI**

- Reduce the number of flyers produced as well as the use of color ink
- Reduce printing and utilize more email for communication dissemination
- Coordinate and/or eliminate specific programming.
- Reports that a 5% cuts in funding will greatly affect staffing and the ability to follow its strategic plan.

## **Pathstone**

- Reports that for past 5 years have been returning approximately 5% of unspent funds
- Is working more closely with BGHS for utilizing meeting space thus reducing need for rental vehicles to transport youth.
- Reports condensed staffing
- Currently sharing staffing among three youth programs which is already reducing costs.

### **Unison Health:**

- Remain flat on requests to FY2017 despite capacity/programs growing
- Created relationships with managed care companies
- Will continue to monitor fiscal efficiency
- Attempts have been made to examine and report what reduction of ongoing service requested were created by programs.
- Continue to panel clinicians with private insurance to be sure ADAMHS is last payor in.
- Proposing to have on call crisis model and subcontract for crisis hotline saving system costs

### **Zepf Center:**

- Proposes increase contingent pool of staff for Recovery Housing reducing cost of full time staff.
- Proposes decreasing food budget for Recovery Housing effectively using food stamps and other funding sources.

Julie Launstein handed out a preliminary look at last year's numbers and this year budget that has been approved and the new budget analysis. CRC is not in the data currently since Launstein got bulk of items Friday and additional information today. Launstein avoided comparing the two years for now until we have more information. Once we meet with providers, ask about some costs on programs and get clarification, then we can prepare an overall budget with totals for agencies and programs/projects. We will be asking agencies to do some presentations on services. Criminal Justice Coordinator, Hospital Liaison, Forensic Monitor and Crisis Emergency Services are some positions that multiple agencies are proposing. Clemons intends to make recommendations.

Educational Service Center allocations were not in the Dropbox, Britni Fackler will check on this. Also, NAMI had multiple files and Fackler will check on this as well.

Thanks to agencies for providing information, some did a better job than others. There was some concern that an agency that gets a lot of funding didn't put in a lot of effort into their proposal in terms of defining the SWOT Analysis and the 5% reduction in expenditures section of the proposal. Yet, an agency that gets little funding from us has shown great effort in those sections of the proposals.

4. **OTHER:** The Board Retreat is set for Friday, April 13<sup>th</sup> and Saturday, April 14<sup>th</sup>. We will provide levy information such as scenarios and projections. We will share the ideas and then get a consensus and then vote on at the April Board Meeting.

Tomorrow Clemons has a meeting at 10 a.m. with the Commissioners to giving them an update of our Opioid and Other Addictions Resource guide.

Clemons noted that we have engagements at BG First United Methodist Church, Lucky Library and, Perrysburg Schools soon. We have a meeting with Flower Hospital today. Flower is hoping to develop a 2<sup>nd</sup> psychic intensive care unit.

The Prevention Panel at Hull Prairie School is set for March 15<sup>th</sup> at 7 p.m.

5. **PUBLIC CONCERNS**

**Jeff Howell, A Renewed Mind** will be having an open house Monday, March 26<sup>th</sup> 2-6 p.m. please feel free to stop in for cookies and punch.

**Stephanie McGuire Wise, Zepf Center** just had their ribbon cutting. Just started open access treatment on Mondays from 8:30 a.m.- Noon and Thursdays from 11:30-3:00 p.m. DBT Training will be at BGSU at Olscamp Hall.

**Janelle LaFond, CRC-** Will there be focus on children and adolescence? Are providers invited to the retreat? Yes! The retreat will be at the hospital.

**Kyle Clark, ESC-** Friday's Sentinel had the Youth Survey results. Also, we had good tv coverage. The biggest thing is vaping devices and kids using nicotine and oils in these devices. Clemons and Clark are working on getting a presentation set up for possibly the future on Bill Ivoska report.

**Jessica Schmitt, NAMI-** Everyone will be getting their annual dinner invite soon.

**Aeryn Williams, Unison-** Working on substance abuse treatment and the first day of assessments will be on March 22<sup>nd</sup> .

**Kathy Mull, Cocoon-** When we get ADAMHS funding, we use this on our match on grants. VOCA is largest and will continue to ask for federal funders but if we were to receive lower amount from ADAMHS we would have to ask others, so we don't lose funding from feds.

**Mind Ward, Harbor-** is looking forward to the meeting tomorrow.

**ADJOURN:** Marc Jensen motioned to adjourn the meeting at 6:50 p.m. Allan Baer seconded. Meeting Adjourned.

Approved by: \_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Date

Submitted by Britni Fackler, Secretary