

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF WOOD COUNTY

**SPECIAL BOARD MEETING MINUTES
December 20, 2018**

ADAMHS BOARD MEMBERS PRESENT: Doug Cubberley, Corey Speweik, Erin Hatchel, Jessica Clements, Allan Baer, Dan Lambert Stan Korducki, Judy Ennis and Marc Jensen

ABSENT: Leanne Eby (E), Cary Wise (E), Sue Moore (E), and Stan Edwards (E)

GUEST: None

BOARD STAFF: Tom Clemons and Britni Fackler

1. CALL TO ORDER

Doug Cubberley, Board Chair, called the Board Meeting to order at 8:00 a.m. Roll call was taken. A quorum was present.

2. DISCUSSION and POSSIBLE ACTION ITEMS REGAURDING EXECUTIVE DIRECTOR

SEARCH PROCESS: *(Resolution #FY2018-11 and FY 2018-12)*

Executive Director Search Strategy: The Executive Committee met this past Tuesday and as a result of the meeting and according to Board policy #6 we need to appoint an Ad hoc Committee and elect a chair for this committee. Chair, Doug Cubberley has talked to Ohio Association of County Behavioral Health Authorities (OACBHA) and they will assist the committee with the hiring of the Executive Director. OACBHA will receive all applications and will review these and forward these onto Cubberley. The initial interview will be done by the Ad-hoc Committee. At the second interview the Board and staff will be involved and service providers as well. Cubberley will call OACBHA to have someone to meet with Board members interested in this process. Clemons mentioned the need to appoint an Interim Executive Director. Clemons is taking vacation from 3/1/19-3/15/19 and his last day is 3/15 and an Interim will need to take place on 3/16/19. There is at least one internal person going to apply.

Appoint Ad Hoc Committee: We need about six individuals to sit on this committee. If you have a desire to be on the committee, please let Cubberley know. It was mentioned by a member that March 16th is ideal to hire but July 1st is better due to allocations. Clemons noted we might want to have OACBHA send regret letters to applicants that do not get the position. Cubberley handed out what OACBHA sent to him which included what services they offer, which will be up to the committee.

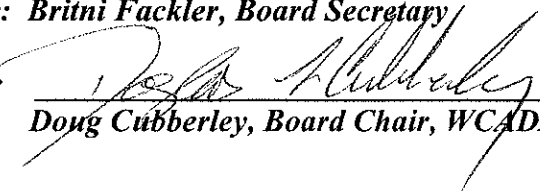
Clemons also noted he knows of organizations that select a Sitting Director/Acting Director then can be named the Interim Director until person comes on the first day of work. If Interim Director gets chosen, then it all gets moved up. Clemons suggested considering additional pay for an Interim Director, given the increase in duties and responsibilities. The one internal staff person who is going to apply, additional pay could be taken care of quickly. The Executive Committee discussed the Executive Director will not be on a contract unless the best candidate wishes to, then we might have to consider an employment contract. The full Board will have to decide who the Acting Director will be. There are four people currently on the committee which include Doug Cubberley, Marc Jensen, Stan Korducki and Leanne Eby. Corey Speweik and Dan Lambert will also be on the committee.

3. ADJOURNMENT

Judy Ennis made a motion to adjourn the meeting at 8:25 a.m. and Erin Hachtel seconded. The meeting was adjourned. The next meeting will be January 28, 2018

Submitted by: Britni Fackler, Board Secretary

Approved by:



Doug Cumberley, Board Chair, WCADAMHS Board



Date