

RESOLUTION FY 2020-4

Approval of Memorandum of Understanding between the Wood County Department of Job and Family Services, Wood County Alcohol, Drug Addiction and Mental Health Services Board, Children’s Resource Center, Wood County Health District and the Wood County Board of County Commissioners for the Purpose of Providing non-emergency transportation for Wood County Residents to Attend Treatment Appointments

August 26, 2019

WHEREAS, there is a need for additional non-emergency transportation services for Wood County residents; and

WHEREAS, the entities identified above have agreed to work collaboratively to provide enhanced transportation services to the residents of Wood County who require transportation to behavioral health appointments; and

WHEREAS, the program will be referred to as the Wood County Net-Plus Transportation Services Program (“Net-Plus”); and

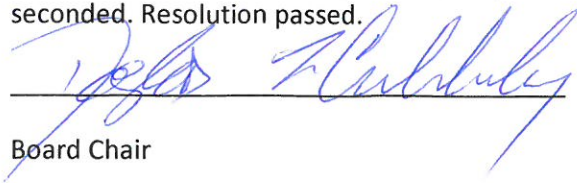
WHEREAS, the Wood County Board of Alcohol, Drug Addiction and Mental Health Service Board (Board) has prioritized transportation services in its Strategic Plan; and

WHEREAS, the source of funds for this agreement is local levy, and will not exceed \$20,000 per year

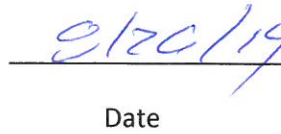
THEREFORE, the Board hereby approves this Memorandum of Understanding.

Board Members	Yes	No	Absent	Abstain
Allan Baer			X	
Brad Biller	X			
Tonya Camden	X			
Jessica Clements	X			
Leanne Eby	X			
Judy Ennis	X			
Fred Dannhauser	X			
Marc Jensen			X	
Stan Korducki	X			
Dan Lambert	X			
Frank McLaughlin	X			
Sue Moore	X			
Hallie Nagel	X			
Corey Speweik			X	
Cary Wise	X			
Doug Cubberley	X			

This resolution is adopted by the majority of the Board. Judy Ennis motioned and Stan Korducki seconded. Resolution passed.



Board Chair



Date

**MEMORANDUM OF UNDERSTANDING (MOU)
WOOD COUNTY NET-PLUS TRANSPORTATION SERVICES BETWEEN
WOOD COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN'S
RESOURCE CENTER OF WOOD COUNTY, WOOD COUNTY ALCOHOL DRUG
ADDICTION AND MENTAL HEALTH SERVICES BOARD,
WOOD COUNTY HEALTH DISTRICT AND
THE WOOD COUNTY BOARD OF COUNTY COMMISSIONERS**

THIS MEMORANDUM OF UNDERSTANDING ("MOU"), is made and entered into this ____ day of July 2019 by and between the following participating entities: (1) Wood County Department of Job and Family Services Agency (hereinafter the "WCDJFS"); (2) Children's Resource Center of Wood County (hereinafter the "CRC"); (3) Wood County Alcohol Drug Addiction and Mental Health Services Board (hereinafter "ADAMHS"); (4) Wood County Health District (hereinafter "Health District"); and, (5) Board of County Commissioners, Wood County (hereinafter "BCC").

WHEREAS, there is a need for additional non-emergency medical appointment transportation services for Wood County residents; and

WHEREAS, the entities identified above have agreed to work collaboratively to provide enhanced transportation services to the residents of Wood County who require transportation to medical health appointments; and

WHEREAS, the program will be referred to as the Wood County Net-Plus Transportation Services Program ("Net-Plus"); and

WHEREAS, this MOU shall hereby replace any prior existing MOUs between the parties with respect to Net-Plus; and

WHEREAS, the participating entities have established and agreed upon the following procedures for providing the Net-Plus services.

NOW THEREFORE, the parties hereto, each in consideration of mutual promises and obligations assumed herein by the other, agree as follows:

1. Net-Plus General Operating Procedures.

- a. Potential clients will call an 800 number which will connect them with the designated Transportation Coordinator.
- b. The Transportation Coordinator will screen the client for Medicaid eligibility using the Medicaid Information System (MITS).
- c. If the client is eligible for services through the Medicaid Non-Emergency Medical Transportation (NET) program, the Transportation Coordinator will schedule the client's trip through a designated vendor.
- d. If the client is not eligible for Medicaid, the Transportation Coordinator will gather information concerning the needs of the client for NET Plus services and will send a referral to WCDJFS for the client to receive assistance through another designated funding source described in Section 2 of this MOU.

- e. The Transportation Coordinator will prepare and distribute statistical reports for the participating entities.
- f. The vendor that provides the client trip will invoice WCDJFS.
- g. WCDJFS will pay the invoice and charge appropriate funding sources for the trip in accordance with Section 3.

2. Designated Funding Sources.

- a. Clients may only participate in the Net-Plus program if they are deemed eligible for funding under one of the programs listed below. The Transportation Coordinator will determine the client's eligibility for Medicaid Non-emergency Transportation (NET) Funds and WCDJFS will determine eligibility for additional funding sources using the following priority of order:
 - 1. Medicaid Non-emergency Transportation (NET) Funds (Administered by WCDJFS);
 - 2. Title XX Transportation (Administered by WCDJFS);
 - 3. TANF Title XX Transfer Funds (Administered by WCDJFS);
 - 4. Wood County ADAMHS Board Funds;
 - 5. Wood County Health District Levy Funds 50% and Wood County Board of County Commissioners 50%.

3. Invoicing/Payment Procedure.

- a. Transportation vendors shall submit a monthly invoice to the WCDJFS.
- b. WCDJFS will pay vendors directly.
- c. WCDJFS will invoice ADAMHS for any medical appointment for mental or behavioral health transportation services deemed ineligible for other funding sources. The ADAMHS's payments shall not exceed \$20,000.00 for a one-year period.
- d. WCDJFS will then invoice, as payer of last resort, the Health District and the BCC monthly for eligible transportation services. The invoice will be divided equally (50% to each entity) for any non-emergency medical transportation services deemed ineligible for other funding sources. The Health District's payments shall not exceed \$12,000.00 for a one-year period. The BCC will match the Health District payments up to \$12,000.00.

4. Transportation Coordinator.

- a. CRC shall employ the Transportation Coordinator.
- b. The Transportation Coordinator shall perform the tasks/functions described herein.

- c. The Transportation Coordinator shall track the overall number of trips funded and the number of trips funded by the NET Program (Medicaid Non-emergency Transportation).
- d. CRC shall submit a monthly invoice to WCDJFS using the following formula: Transportation Coordinator's total salary/benefits multiplied by the % of NET funded trips.

5. Term.


- a. This MOU will be in effect from **July 1, 2019 through June 30, 2021.**

6. Termination.

- a. Termination for Convenience.
 1. This MOU may be terminated by any party upon providing written notice to the other parties thirty (30) calendar days prior to the effective date of termination.
 - b. Termination for Lack of Funding.
 1. This MOU may be terminated by any party upon providing written notice to the other parties thirty (30) calendar days prior to the effective date of termination due to lack of funding.
7. **Entire Agreement.** This MOU, and all exhibits designated on the face of this MOU, shall constitute the entire agreement of the parties and shall supersede all prior negotiations, proposals, and the representations, whether written or oral.

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed as evidenced by their signatures below:

For CRC:




Janelle Lafond, Interim Director
Children's Resource Center of Wood County

7/10/19

Date

For ADAMHS:



Aimee Coe, Interim Director
Wood County Alcohol Drug Addiction and
Mental Health Services Board

8/20/19

Date

For Health District:

Benjamin Batey, MPH
Health Commissioner
Secretary to the Board of Health

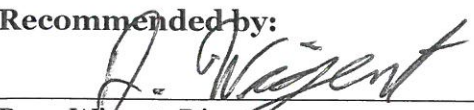
Date

For Wood County and WCDJFS:

Board of Wood County Commissioners
Wood County, Ohio

Date: _____

Recommended by:



Dave Wigent, Director
Wood County Department of Job and Family Services

7/5/19

Date

Approved as to form:



Paul A. Dobson, Wood County Prosecuting Attorney

Date: 6/25/19

ADAMHS CERTIFICATION OF FUNDS

I, Matthew Oestreich, Auditor of Wood County, hereby certify that the money to meet this agreement has been lawfully appropriated for the purpose of this agreement and is in the treasury of _____ or is in the process of collection to the credit of the appropriate fund, free from prior encumbrance.

Total \$ _____

Matthew Oestreich, Wood County Auditor

HEALTH DISTRICT CERTIFICATION OF FUNDS

I, Matthew Oestreich, Auditor of Wood County, hereby certify that the money to meet this agreement has been lawfully appropriated for the purpose of this agreement and is in the treasury of _____ or is in the process of collection to the credit of the appropriate fund, free from prior encumbrance.

Total \$ _____

Matthew Oestreich, Wood County Auditor

BOARD OF COMMISISONERS CERTIFICATION OF FUNDS

CERTIFICATION OF FUNDS

I, Matthew Oestreich, Auditor of Wood County, hereby certify that the money to meet this agreement has been lawfully appropriated for the purpose of this agreement and is in the treasury of _____ or is in the process of collection to the credit of the appropriate fund, free from prior encumbrance.

Total \$ _____

Matthew Oestreich, Wood County Auditor