

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF WOOD COUNTY

JANUARY JOINT COMMITTEE MEETING MINUTES

January 13, 2019

ADAMHS BOARD MEMBERS PRESENT: Doug Cubberley, Dan Lambert, Leanne Eby, Judy Ennis, Jessica Clements, Allan Baer, Hallie Nagel, Brad Biller, Fred Dannhauser, Sue Moore, Frank McLaughlin, and Cary Wise

ABSENT: Corey Speweik (E), Tonya Camden (E), Stan Korducki (E), Marc Jensen (E)

GUEST: Kathy Mull, Kyle Clark, Melanie Vandyne, Jeff Howell, Jessica Schmitt

STAFF: Deanna Stanton, Aimee Coe, Julie Launstein, and Kathryn Shackleton

CALL TO ORDER:

Doug Cubberley, Board Chair, called the meeting to order at 5:30 p.m.

OLD BUSINESS:

CSU Discussion: Deanna informed that she was at a Regional Directors meeting, and they were discussing CSU needs. There seems to be support behind building a Regional CSU. There is discussion of having a surveyor/specialist to determine needs. The next Regional Directors meeting is on Feb 7th, and Thom Craig will be present as a possibly surveyor.

Strategic Plan: Developed last April (2019). In order to get it from an outline to a functional plan, meeting with Precia Stuby from Hancock to discuss how to get it into a plan.

Comp Time for Salary Employees: Previously discussed prior to hire of current ED. Deanna briefed Board on the changes to the current policy. Discussion on the Procedure for the policy, discussing short notice. This will be a resolution for the Board meeting, as there was no request to adjust.

NEW BUSINESS:

November Schedule of Bills and Financials: Nothing of note, a little lower than anticipated. We did have SOR funds and new contracts that we are just starting to see payout. December is unavailable due to county year-end closeout. December and January will be ready for February meeting. Fred asked about what happens when we come in under budget. Julie explained that billing is usually 30-60 days behind, and sometimes more depending on the agency. We typically spend more the second half of the year, and this is budgeted accordingly.

Intech Contract: We just received the contract back from Arlen, at the Prosecutor's office, today with changes. We called around for rates and did a cost comparison, as we have previously discussed possibly doing an RFP and placing it out for bid. Discussion of phone solutions with Computol and Intech, but we are still under contract with Frontier for another 2-years. Discussion on overall cost and that the line item is \$73,000, but only \$43,000 is IT solutions, and how most of this cost is from purchasing new equipment. We will consider doing an RFP next time around, look into this around mid-year.

120-Day Notice: Pretty standard, same as last year. This may be something we do not do next year, unless there is a cause for concern.

New Proposal Forms: Current proposal form is 27 pages prior to provider entry, we are cutting this down for renewals.

Culture of Quality: A day training is being hosted by OACBHA. We are beginning this process on January 24th.

OTHER:

Board Retreat: Deanna informed the Board that we are not having a retreat, but we will still do Board education, and we are working on a schedule for this. Also, trying to find a time that works for everyone as we cannot do this during a meeting.

Procedure for Voting: Update from Arlen, who was out for most of December, she did not see the need for a roll-call vote, but she will dig deeper into this.

PUBLIC COMMENTS:

Kyle Clark, ESC: Feb 14th, 8:30 Press Release presentation, ADAMHS Youth Survey results at ESC. Drug Free Communities Grant, which expired this year, was awarded for a 2nd 5-year grant.

Kathy Mull, Cocoon: Started construction on phase 2 today, interior portion should be complete in 70-days. April 30th, Unmasquerade event, at Nazareth Hall.

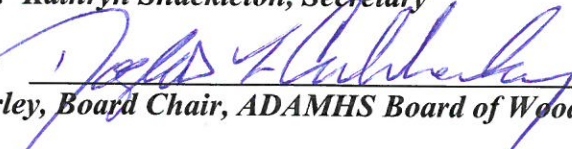
Jeff Howell, ARM: Brought another clinician on board, trained and utilizes DBT, which means we are now able to expand this service to Bowling Green

Jessica Schmitt, NAMI: April 20th, Annual Dinner, appreciative of the pairing down of funding proposal. New hire Associate director of programs, oversee programming at NAMI.

ADJOURNMENT:

Doug Cubberley moved to adjourn. No voiced objections. Meeting adjourned at 6:03 PM

Submitted by: *Kathryn Shackleton, Secretary*

Approved by: 

Doug Cubberley, Board Chair, ADAMHS Board of Wood County

11/31/2020

Date