

**ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF WOOD COUNTY**

**OCTOBER JOINT COMMITTEE MEETING MINUTES**

October 13, 2020

**ADAMHS BOARD MEMBERS PRESENT:** Doug Cubberley, Dan Lambert, Judy Ennis, Frank McLaughlin, Leslie Miller, Rachel Moore, Tonya Camden, Leanne Eby, Stan Korducki

**ABSENT:** Marc Jensen (E), Brad Biller (E), Jessica Clements (E), Cary Wise (E), Allan Baer, Hallie Nagel (E), Corey Speweik

**STAFF:** Deanna Stanton, Aimee Coe, Julie Launstein, Chris Streidl, and Kathryn Shackleton

**CALL TO ORDER:**

Dan Lambert, Board Chair, called the meeting to order at 5:46 p.m.

**OLD BUSINESS:**

H.O.P.E. Fostoria and Cocoon: Both are going to be presented at the October Board meeting for approval of contract, discussion was held for these at September Joint Committee.

**NEW BUSINESS:**

**Schedule of Bills (August and September):** Julie asked if there were any questions. Doug asked if our providers were still waiting for payment reimbursement. Julie has not heard anything from our providers regarding delayed payments from HMOs and Medicaid Managed Care plans, so she is hoping no news is good news. We are getting reimbursements paid every week. Chris informed that he just attended the State meeting, and there was no mention of it there either. Judy mentioned the Governor's plan to use some of the CARES funds for mental health subsidies if it is extended or rolls over to the next year. Leslie asked if the Arrowhead contract was for Detox, and Julie and Chris confirmed, but added that it is also for psychiatric inpatient.

**Financial Reports (August and September):** Stan asked if there is anything of note Julie would like to point out to Board Members. Julie said there are still outstanding accounts payables out there, at about \$1.3 million, which is pretty typical as providers close out their books for the fiscal year. Julie informed that the cost of detox has been up, which is state-wide. Oct 1<sup>st</sup> there will be regional detox funds to support the detox billing at Arrowhead. Dan asked if this is the price of care, or number of people. Julie said number of people utilizing services. Leslie asked if we had the numbers on service utilization. Last year we didn't pay Arrowhead anything until April/May, and this year we have almost entirely exhausted the contract in 3 months. Dan asked what happened when we hit the contract limit, Julie informed the regional funds would help for right now, but we would need to amend the contract to increase th funding. Leslie asked about the detox unit in Wood County (New Vision), Stan informed that the detox unit was shut-down at the beginning of COVID to open up the beds for COVID patients. Chris clarified for th Board that our Hospital Liasion has been a key player in ensuring that hospitalized patients are on Medicaid, so we are unsure if the actual number of patients is up, or if these patients are not applying for Medicaid.

**Community Plan:** Deanna said that our focus was on what the State wanted us to focus on, and what were determined to be our county needs. Leslie asked for more information on our unmet needs. Chris provided an explanation of the unmet needs listed in the plan. Chris informed that any specific questions could be emailed to him, since this does not need to be approved until the Board meeting. Dan asked when the Special Population Committee meets. Leslie indicated a desire to be on this committee. Chris said we next need to identify community members to sit on this committee and then set-up a meeting before the end of the year. Dan asked about statistical population in regards to

ethnicity. Chris said we unfortunately don't have good numbers as we don't have the necessary access to the Medicaid stats we would need to help determine this.

**Review of Staff Job Descriptions:** Director of Community Programs and Finance Director positions were updated to adjust salary range, as they have not been updated since 2006. By virtue of percentage raises, they had surpassed the range. Cheryl Critton, our Data Coordinator, is retiring at the end of the year. The biggest piece of her responsibilities is GOSH, which we can contract out and at a significantly lower rate. Some duties will go to Britni and some to Kathryn. Kathryn will be Executive Assistant and no longer secretary. Frank asked if the employees have been involved in the discussion. Dan asked if salaries would reflect increase job duties. Stan asked how salaries would be determined, Deanna informed we get a salary survey from OACBHA. Dan wanted to make sure employees were compensated with the additional duties. Leslie would like to see the old job descriptions, and compare them to the new. Deanna introduced the Criminal Justice and Special Projects Manager, which would be a new position. We currently contract the Criminal Justice liaison position, which we would no longer need to do. This position would provide oversight for the AOT Program, to allow residents to remain in their homes while maintaining medication and therapy requirements. This position will also be responsible for grant writing. These changes would add \$14,000 to the budget. The benefits would possibly be a wash since we have one person leaving, and one coming on, and would depend on single versus family plan. Stan observed that the Criminal Justice and Special Projects Manager are two very different positions and require different skill sets, and may be something to consider in the future and worth pushing off for future discussion. Doug clarified that if we fill this new position, we would no longer need to contract the Criminal Justice Consultant; also that come January 1 we would be working to hire this position or Data Coordinator. Frank mentioned concerns that were had in the past in regards to salary range, and would like to view the information we received from OACBHA.

K-12 Prevention: Julie informed that we received funding, and we have been working with ESC to form a plan to determine how we would fund the schools. Doug asked if this was state or levy, and if state is a sort of pass through. Julie confirmed that this was state funds.

**ADJOURNMENT:**

Leslie motioned to adjourn, Judy seconded. Meeting adjourned at 6:38 PM

*Submitted by: Kathryn Shackleton, Secretary*

*Approved by: Dan Lambert*  
*Dan Lambert, Board Chair, ADAMHS Board of Wood County*      *Date*

10/29/2020