

Resolution FY 2021 – 18

Board Staff Job Descriptions

October 26, 2020

WHEREAS, the Wood County Alcohol, Drug Addiction, and Mental Health Services Board staff job descriptions were last reviewed and approved in Resolution FY2016-28; and

WHEREAS, the Wood County Alcohol, Drug Addiction, and Mental Health Services Board have reviewed the revised job descriptions; and

WHEREAS, the Wood County Alcohol, Drug Addiction, and Mental Health Services Board has determined that the position of Data Coordinator is no longer necessary and shall be eliminated effective close of business on December 31, 2020; and

WHEREAS, the Wood County Alcohol, Drug Addiction, and Mental Health Services Board has determined the need for the creation of Criminal Justice and Special Projects Manager position effective January 1, 2021;

NOW THEREFORE, be it resolved that the Board agrees to the revised job descriptions, effectively immediately for Director of Community Programs and Finance Director, and effective January 1, 2021 for Human Resources-Accounts Manager; Criminal Justice and Special Projects Manager; and Executive Assistant; and the elimination of the Data Coordinator position.

Board Members	Yes	No	Absent	Abstain
Allan Baer	X			
Brad Biller	X			
Tonya Camden	X			
Jessica Clements	X			
Doug Cubberley	X			
Leanne Eby	X			
Judy Ennis				X
Marc Jensen			X	
Stan Korducki	X			
Frank McLaughlin			X	
Leslie Miller	X			
Rachel Moore			X	
Hallie Nagel	X			
Corey Speweik	X			
Cary Wise			X	
Dan Lambert	X			

Allan Baer motioned to approve this resolution, Tonya Camden seconded. This resolution is adopted by the majority of the Board. Resolution passed.

Dan Lambert

10/26/2020

Board Chair

Date