

**WOOD COUNTY ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES  
BOARD  
FINANCE AND ADMINISTRATION COMMITTEE MEETING MINUTES**

**May 18, 2021**

**COMMITTEE MEMBERS PRESENT:** Dan Lambert, Frank McLaughlin, Stan Korducki,

**COMMITTEE MEMBERS ABSENT:** Hallie Nagel and Corey Speweik

**ADAMHS BOARD STAFF PRESENT:** Deanna Stanton, Aimee Coe, Laura Fullenkamp, Chris Streidl, and Kathryn Shackleton

**GUEST:** Patty Harrelson, CRC

*The meeting was broadcast live on Facebook via Zoom for public viewing.*

**CALL TO ORDER:** Stan called the meeting to order at 12:03 PM. Stan noted that Julie is not going to be present today.

**NEW BUSINESS**

**Schedule of Bills (April):** Stan asked if anyone had any questions regarding the schedule. Stan noted that these seem pretty consistent and in line with normal spending. Frank and Dan stated they didn't see any concerns. Chris stated that he discussed these with Britni, and she indicated it was pretty routine.

**AOT Discussion:** As this was referred from the last Board meeting, there was a request that this be discussed further in Committee's to better understand the program. Stan noted that this is for one person, but asked if this would limit it. We can always contract with more persons is needed, though we only have 1 person who was willing, but the hope is to grow this pool. Consensus to move this to full Board for approval.

**Needs Assessment:** Chris informed that we use a number of documents for our needs assessment, but it is typically piece meal. We need something a little more comprehensive. It was asked during Programs Committee if we had attempted to negotiate to bring cost down, we were able to do that, bring down to \$26,500. Stan indicated that this is duplicative of what the hospital and health department do every 2 years. His opinion is to have the Health Department expand their BH focus or not do it. Chris and Deanna to talk to Ben Robison. Frank feels that the Boards primary duties are to determine the needs of the community, and to do this and do it efficiently. Advance to Board meeting.

**System of Care:** Deanna informed that Julie has been out, but we did fine tooth comb it. Stan stated that he is concerned about bringing in a budget with a deficit of almost \$400,000. Deanna noted that historically this has never resulted in a deficit, that we have never hit the budget, this is just an allocation. Chris noted that there are lines in there that we don't historically spend all funds on, such as the Bed days line item. We also have a Fee for Service reserve, that we have brought down. This is for FY21 bills that come in after September. We have a growing fund balance we need to spend down. Chris also noted that we didn't have a lot of discussion about our recommendations. Stan doesn't think the optics are great. Dan stated that he doesn't know that the optics are terrible, and noted it is a 3% deficit, that we are projecting the ceiling of the cost, that it may be helpful to present the fixed and variable cost for each

agency. Stan stated that margins in healthcare are different, and that 3% is pretty bad. Stan wants to see the margin be closer to breaking even. Frank was not as concerned about the budget, but would feel better if the expenditures and the revenue were a little closer. Chris asked the committee what their recommendations are for what they don't want to fund. Stan answered no, that they are saying shrink the deficit and leaving the decisions up to staff. Chris said we can try to shrink some of the number, and asked are we trying to get to \$0, or what is our target on this. Dan is comfortable with anything within 5% of target. Stan stated he would like to see \$150,000 come off that deficit at least. Stan advanced this to the board, after we look at what can be cut without detracting from the value.

**OTHER:**

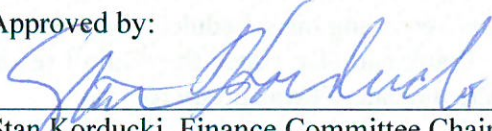
Chris, we are currently on track, and are unlikely to have committee meetings in June, thanked Stan for his service and dedication to the Board over the past 8 years.

Frank asked where the Board meeting is being held. Chris answered ESC, we will send out an email.

Dan, asked, with the new public guidance, about future meeting. Deanna stated that we would still be wearing masks, as the mandate doesn't list until June 2<sup>nd</sup>. However, new guidance states we can forego masks if we bring vaccination verification.

**ADJOURN:** Stan adjourned meeting at 12:40 PM.

Approved by:



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Stan Korducki, Finance Committee Chair  
*Submitted by Kathryn Shackleton, Executive Assistant*

5/24/2021  
Date