

ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICES BOARD OF WOOD COUNTY

JUNE CSU AD HOC COMMITTEE

June 8, 2021

Committee Members Present:

Dan Lambert	Frank McLaughlin	Katie Underwood
Laura Fullenkamp	Deanna Chase	Jeff DeLay
Jessica Schmitt-Hartman	Kathy Mull	Amanda Kern

BOARD STAFF: Chris Streidl, Julie Launstein, and Kathryn Shackleton

GUEST: John Fortner, Holly Gilsdorf

INTRODUCTIONS: Meeting was called to order at 12:02 PM. Laura started the meeting with introductions, allowing those present both in person and virtually, to introduce themselves and state where they are from. Laura then stated what we hoped to accomplish with this committee: coordinating the start of the CSU and presenting this to the full Board. She also informed that we have spoken with other counties who have done capital projects, and that this is a new one for our community.

LESSONS LEARNED FROM NEIGHBORING COMMUNITIES: Laura provided a handout (attached) detailing the lessons learned from other counties who have gone through the capital project process. Laura then walked the committee through the highlights of this process. These counties have been extremely helpful in providing information and feedback of their process. Transparency was the first aspect and this was very helpful in the process, keeping those updated with the process (community and stakeholders). Franklin County, who contributed a lot of information to us, used sub committees to focus on the different areas of this project: building design, clinical, financial, etc. This allowed everyone to have input in their preferred fields. Expertise, important to hire the correct expertise. Needs assessments were utilized and provided documents. Looked at community need: size, population, model used based on community vision. Frank noted that he was not aware that Lucas County had a CSU. Laura clarified that they are in the process of building one, using the Adam and Amanda model with Rescue closing. They would not be part of our regional network. We do have their support in this process. Katie asked what the Adam and Amanda model is. Jessica informed that the Adam and Amanda model started with NAMI Ohio, due to 2 individuals who were hospitalized, and after release committed suicide. It was built to stabilize after inpatient stay, when insurance coverage ends. Laura stated there are multiple models we can use, or we can incorporate multiple models. Laura informed the committee that we are planning onsite visits so we can see these facilities.

WOOD COUNTY PLANNING PROCESS: GOALS & TIMELINE: The best way to determine a timeline is to work backwards from the goal to determine our timeline. Capital project funds available FY23, July 2022. Chris informed that the state offers matching capital funds up to \$500,000, and is set every two years. This years is Harbor's project, we put our support in with the agency. We are looking to have the CSU be the next biennium capital project. John F. asked about the \$93 million block grant, and if the funds would help with this project or be allocated for this. Chris answered that we are hopeful, but we don't know yet. There is more money coming to the state, but we don't know how this will be allocated. Laura asked if July of 22 what we would like to shoot for as a group. John stated that building this plan in a year is too ambitious, so maybe pushing it back 18 months, so January 2023. Dan noted we don't want to drag our feet but we also don't want to over promise our outcome. Frank noted that this has been the topic of conversation with the Board for a long time, but he has never had a clear picture on the need. Katie stated that from her perspective, they are concerned with Lucas counties change and what this looks like in our county with the "fallout". Could we do this in phases? Laura stated this is part of the process, should we start out of a building while building the facility, sort of a pilot process? Chris briefly explained what is going on with Rescue in Lucas County. Jeff D. noted that there are SAMHSA Funds available, but we will need to plan early. Dan agrees, we need to apply the sense of urgency.

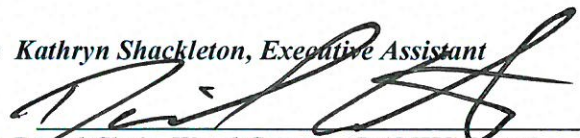
Tasks for the Timeline: The consultant would walk us through the Needs, Population, and Model best suited for our county. Our first steps are going to be Needs Assessment (new build, renovate existing building, and location), a Feasibility Study (involving the region in this process), and Creating an RFP for an Architect. After choosing an architect, we could begin building. While doing the RFP for an an architect, we may want to consider a co-occurring RFP for the provider to determine the cost to run it. Dan asked how we involve the architect, do we know what land we would use. Deanna, we know of land we could possibly use, but it depends on the model we use, and is the location the best place for this. Dan said that land can determine a lot of these. Frank: we need a needs assessment, and until we have firm commitments from other counties, can we even look at this? We would need one primary board, but we still need commitments. Chris: we will most likely only receive commitments on operations, not on capital costs. We will continue to work on the taks in the timeline.

DEVELOPING THE PLANNING CONSULTANT RFP: We don't typically have a July meeting, but we could to get the RFP approved to go out by the Board. We then looked at Lucas Counties goals and deliverables. Frank asked if the funding was still in the budget. Chris informed we pulled all expenses that don't have a contract, but we have a healthy fund balance we could utilize for this process. Dan: when looking at deliverables, instead of determining ours and then asking the surrounding counties and waiting for their input, we run those concurrently. Frank would like a sanction of the full Board at this point, so that we don't get into the process and then in three month have the Board pull the plug.. John F. noted it's important to survey the stake holders, because how we think it happens isn't always how it is. Katie: wouldn't the model drive the beds? Committee determined to present our goals to the Board and run it by them, then invite them to the committee.

Chris asked when we would like to meet again. Consensus from the committee was to meet every 2 weeks for right now, as we can cancel a meeting if determined we don't need it. Frank asked that when presenting this to the Board, we include some piece that mentions a graduated plan on development of this type of facility, something that starts smaller and builds up.

ADJOURN: Meeting was adjourned at 1:05 p.m.

Submitted by: Kathryn Shackleton, Executive Assistant

Approved by: 
Dan Lambert, Board Chair, Wood County ADAMHS Board

8/30/21
Date

Lessons Learned

Mentoring Counties:

Richland County
Franklin County
Lucas County

Approaches to Increase Strengths and Address Challenges

Transparency

Mentors cited the importance of transparency within the process. Having the community and stakeholders understanding the process and progress along the way.

Methods Utilized:

- Website specifically for the CSU project to provide updates, post meeting minutes, etc.

Collaboration

Mentors discussed different approaches on who to include throughout the process. Whether to keep the steering process small and focused, or open and inclusive. Open and inclusive was determined to be the ideal direction for other communities, and ours. This allows everyone to have input and the project to have a solid foundation.

Methods Utilized:

- Consistent advertising and discussion of steering committee meetings.
- Opening them to all community members and providers so that everyone was privy to the same information during the planning process and then ultimately during the RFP process.
- Subcommittees with specific focus (building design, clinical, financial, etc.). They noted the importance of the subcommittees communicating. There are decisions that one group may have been in favor of and another group had valuable input that shifted decisions. For example: location. The building design group wanted to locate theirs on a site near the jail and the clinical group had concerns regarding stigma. The groups worked together to find a site that addressed all of the perspectives.

Expertise

One of our mentors had not completed a capital build prior to their projects. They discussed the importance of hiring the correct expertise for the project.

Methods Utilized:

- They selected an architect/builder that commanded the process. They handled all of the bidding within that part of the project, and they found that it made the process run more smoothly.

Focus of Needs Assessment/Feasibility Study

Mentors discussed the focus of their needs assessment and provided documents that were utilized in the RFP process and the deliverables they received from the process.

Methods Utilized:

- Consultants to conduct needs assessment or feasibility studies specific to the crisis care continuum.

- Focus on:
 - Evaluation of the current crisis services and gaps in best practices
 - Community needs based upon population and prevalence data
 - Resulting needs from a crisis center based upon community data (target population, estimated volume, size and cost, best location)
 - Community vision
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