

WOOD COUNTY ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH SERVICES BOARD

AUGUST BOARD MEETING MINUTES

August 28, 2023

ADAMHS BOARD MEMBERS PRESENT: Matthew Battiato, Karen Baron, Katina Bostic, Judy Ennis, Scott Kleiber, Brandy Laux, Dr. Carol Mowen, Hallie Nagel, Erica Parish, Corey Speweik, and Frank McLaughlin

ABSENT: Dan Lambert (E), Leslie Miller (E), Jason Morris

BOARD STAFF: Amanda Kern, Aimee Coe, Laura Fullenkamp, Britni Fackler, Kaylee Smith, and Kathryn Shackleton

GUEST: Melanie Vandyne, Julie Clark, John Fortner, Judge Woessner, Kathy Mull, Katie Frank, Kyle Clark, Jessica Hartman, Victoria Graham

CALL TO ORDER: Frank called the meeting to order at 6 p.m. Kathryn called the roll, and a quorum was present. Frank then introduced the two new Board members and asked them to give a very brief introduction/bio. Katina introduced herself and gave her background. Dr. Carol introduced herself and gave her background.

NEW BUSINESS:

Judge Woessner, Guardianship Board: Frank wanted to allow Judge Woessner to speak first. Judge Woessner gave a brief background on what brought about the guardianship board and our partnership with Hancock and Ottawa Counties to see this happen. Judge Woessner informed us that we have surpassed last year's numbers so far this year. This is an ever-growing need, and finding guardians is becoming harder and harder. This is for guardianship of the person and does not allow them to make financial decisions. This Board will facilitate hiring a person to help care for these needs. This program would be operated out of Hancock County. Hancock County has approved this, and Ottawa County is in process. There are 4 or 5 other guardianship boards in the state. Amanda states that the resolution does not have the funding amount in it currently, just our support of the Board to show our level of commitment. Once all entities are on board, we will discuss the financial obligation of the Board. Judy asked where the social worker might be located, and Judge Woessner answered the office would be in Hancock County but assigned to Wood County and working remotely. Matt asked if the volunteer guardianship program would continue. Judge Woessner answered yes. Judge Woessner thanked the Board and area service providers for supporting this. Judge Woessner then left the meeting.

Frank then announced that he has had increasing health issues over the last few months and has asked Judy to run tonight's meeting and possibly next month. Frank handed the meeting over to Judy.

BOARD REPORT: Judy enjoys reading these reports. Judy asked Amanda if there was anything to add and asked Board members if there were questions for Amanda. Judy states the Board Report has been accepted as written.

APPROVAL OF MINUTES: Judy asked for corrections or changes. Corey states he is not listed as present or absent, and he was present. Kathryn corrected this by writing Corey's name in the present list. Corey motioned to approve the corrected minutes for the May Board meeting, and Karen seconded. All present in favor. May Board meeting minutes approved.

APPROVAL OF FINANCIAL DOCUMENTS: Matt stated the Finance Committee met and reviewed the April, May, and June schedule of bills and financial reports. No questions or comments were presented. Karen motioned to approve the April, May, and June schedule of bills, and Erica seconded. Roll was called, all present in favor. April, May, and June schedule of bills approved. Matt then provided an opportunity for questions or comments regarding the April, May, and June Finance reports. No questions or comments were presented. Karen motioned to approve the April, May, and June schedule of bills, and Brandy seconded. Roll was called; all present in favor. April, May, and June finance reports approved.

NEW BUSINESS:

Kaylee Smith, Marketing Presentation: Judy thanked Kaylee for giving her, Carol, and Matt the opportunity to participate in the fairs. Judy strongly suggests participation next year at fairs for all Board members. Not only does it put you in front of the community, but you also get to know staff personally. Judy states that Kaylee is absolutely phenomenal and strongly encourages volunteers when these opportunities arise. Kaylee first wanted to discuss marketing changes and introduce our new logo. This will be present in our new materials. Kaylee then provided information on herself. Her current job is not going away; these will be additional duties. Kaylee began with a question she asked in BG Raw and handed out her marketing proposal that includes our S.W.O.T., and informed the Board of her goals for the year, what custom content means to her, what sponsorships we are engaged in and the plan to promote providers in these. She is working with Laura on Outcomes for the year and with our sponsors for end of year reports. Kaylee then provided information on what we have already done this year, seeing 4,416 this year, with a 47% increase. Kaylee then passed around a few of her displays, including updated tri-folds, fair merchandise, and ads that have already run in the papers and upcoming ads. Kaylee then informed the Board that we just received an award of \$6.6 million in ARPA funding. Amanda then gave a little information on what this grant entails. Melanie thanked Amanda for writing this grant as her work was paramount in getting the grant. Kaylee then provided a glimpse of what's on the horizon for the upcoming marketing changes. Judy made a comment about the updated displays, thanking Kaylee for listening to her feedback regarding the QR code and not having contact information, stating the new marketing tool is very good. Erica asked about the new logo having our current partners and what happens if we expand our partners. Kaylee answered that we are considering making our displays workable with any changes. Erica asked if she needed help as we added to her full-time job. Kaylee answers that she and Amanda have found efficiencies to make parts of her job easier to keep track of. The legislative piece has become more efficient in the tracking of our interests.

BOARD ACTION/RESOLUTION:

FY2024-01 Guardianship Board: Corey motioned to approve this resolution, and Scott seconded. Roll was called, and all present in favor. This resolution is adopted by the majority of the Board. Resolution passed.

FY2024-02 Job Description: Matt states we reviewed at Finance. A question that came up was the exemption status. Amanda answered that the attorney recommendation was administrative exempt, and Matt asked for a brief overview of what that means. Britni answers that they are not eligible for overtime. Karen motioned to approve this resolution, and Carol seconded. Roll was called, and all present in favor. This resolution is adopted by the majority of the Board. Resolution passed.

FY2024-03 Haskins Landing Lease: Judy asked if there was anything Frank wanted to say about this. There has been discussion about office location for the Board. Corey asked about renovations over the years, making this more ACA, and there is nothing in the lease regarding these changes. Frank states there isn't a lot available in town, so we may need to look at other options. Matt motioned to approve this resolution, and Brandy seconded. Roll was called, and all present in favor. This resolution is adopted by the majority of the Board. Resolution passed.

FY2024-04 MOU WCBDD: Judy did ask before the meeting regarding the contract term being correct. We are seeing it now as we are just getting it from BDD. Katina motioned to approve this resolution, and Erica seconded. Roll was called, and all present in favor. This resolution is adopted by the majority of the Board. Resolution passed.

FY2024-05 Harbor Capital Project Support: Amanda has not presented this to committees as she was waiting on approval from OhioMHAS for this. Amanda then gave the Board information about what this resolution is supporting and the potential change of the location to a psychiatric residential treatment facility (PRTF). These are more intensive inpatient beds for kids. Whether this stays as permanent support housing or becomes a PRTF, there is no cost to the Board. Katina motioned to approve this resolution, and Karen seconded. Roll was called, and all present in favor. This resolution is adopted by the majority of the Board. Resolution passed.

OTHER

Matt: in the Board report, Narcan vending machines were mentioned. Matt asked for an update on these. Amanda answered that she has asked Aimee to present at P&O but can provide a brief update on these. Aimee then states that they are up and running, and we are receiving a call a day and can now pull information regarding missed calls. Since the news ran the story, the calls have increased. She has received a lot of positive feedback; the process is quick and painless. Matt asked, with more exposure, has there been pushback? Aimee answered that we have had a couple of negative comments, but she has been pleasantly surprised about the support of these.

Frank: thanks to the P&O Chair (Brandy). Also mentioned that the meetings are moving to 4:30. Reminded members that it is okay to attend committees that are not their “assigned” committee.

Erica asked about the retreat's timing, and Amanda answered 9-1. Matt asked about the location, which is the Committee on Aging.

PUBLIC COMMENTS:

Kyle Clark, ESC: The next big thing is making final revisions for the Youth Survey. They will be asking new questions this year.

Jessica Hartman, NAMI: getting ready for fall programming, classes starting in September. Mental Health First Aid in October.

John Fortner, Harbor: 133,000 digital impressions for ads with harbor and board logo. They joined us at the fair for a day. On the guardianship board, attorneys were willing to assist for many years, but this has faded. Expressed appreciation for Board support of this.

Victoria Graham, OhioGuidestone: they also had a great time at the fair. Consolidating Wood County offices this month. They are doing community-based services, where they can see clients in BG and in their office in Perrysburg.

Kathy Mull, Cocoon: thanked everyone who attended the Perrysburg Family Fun Day. Mentioned the Erin’s Law event on September 20th and thanked the partners (ESC, CRC, and Board) who helped. Erin Merryn will be present at this event and is the voice behind this law. There will be an event with provider training and a community event in the evening. They have received funds from 2 different sources to launch a medical healthcare program for survivors.

Melanie Vandyne, CRC: extended her thanks to the Board staff on the ARPA 2 funding grant.

Katie Frank, Unison: she has transitioned to director of the CSU and is now director of Wood County Services. Mobile crisis need is increasing (they are adding a third full-time). The CSU saw 9 clients last week, two weeks of 5, but has averaged 2-3 a week. Their focus has been law enforcement drop-offs and getting in front of all the departments in the county. They are planning a community meeting in October to offer updates.

Amanda also mentions moving the time of this meeting. Judy asked for feedback. Judy suggests trying 5 PM for next month to see how it works for everybody before we officially move the time.

ADJOURNMENT: Matt adjourned the meeting at 7:20 p.m.

Approved by 

Frank McLaughlin, Board Chair, ADAMHS Board of Wood County

Date

Submitted by: Kathryn Shackleton, Executive Assistant