

WOOD COUNTY ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH SERVICES BOARD

SEPTEMBER BOARD RETREAT

September 30, 2023

ADAMHS BOARD MEMBERS PRESENT: Matthew Battiato, Karen Baron, Katina Bostic, Judy Ennis, Dan Lambert, Brandy Laux, Leslie Miller, Dr. Carol Mowen, Hallie Nagel, Erica Parish, and Frank McLaughlin

ABSENT: Corey Speweik and Scott Kleiber (E)

BOARD STAFF: Amanda Kern, Aimee Coe, Julie Launstein, Laura Fullenkamp, Britni Fackler, Kaylee Smith, and Kathryn Shackleton

GUEST: Courtney Rice and Amanda Like

CALL TO ORDER: Frank called the meeting to order at 9 a.m. Frank then welcomed Matt Oestrich, Wood County Auditor, for coming to talk about Levy's.

Auditor Matt Oestrich: Matt discussed taxation for the county and our levy specifically. Explained the auditor's role in the county (County CFO, payroll, distributing real estate taxes, etc.). Matt explained property appraisals using a valuation tool and how property taxes are assessed on 35% of market value. Matt then explained the breakdown of property taxes and how levy taxes are calculated. There was a discussion on the different pipeline appeals. Matt walked us through the process of a levy: A resolution by our Board regarding the necessity of the levy, which is then sent to him to determine the millage needed to meet the amount. This is certified and given to the Commissioner for approval via resolution. This then goes to the Board of Election for placement on the ballot.

At 10:32 a.m., Frank recalled the meeting and introduced Linda Holmes to everyone present. Linda has been with the prosecuting attorney's office for 40 years and is now our attorney of record.

Linda Holmes, Assistant Prosecuting Attorney: Linda provided information on Ethics, Ohio's Open Meetings Act, and Public Records. Linda shared with those present what constitutes an ethics violation and that when in doubt Ohio Ethics Commission can provide opinions and investigate opinions. Linda defined a public body, a meeting, and procedures for ensuring open meetings in accordance with the Ohio Open Meetings Act. Linda explained when a record is considered a public record (the three elements), when a record can be given out on request, and what to do when denying a public record request.

Amanda Kern, Executive Director: Amanda recalled the meeting at 12:20 p.m. and informed the Board that Linda's portion of the day had met the need for annual Board Education. Amanda then provided information on the direction of the Board in the coming year. We are working toward Culture of Quality (COQ) Certification, a standard of best practices for all Boards across the state. This includes updating all policies. Moving forward, the strategic plan will mirror the CAP (Community Assessment and Plan). Amanda reminded the Board of the change in Outcome reporting and our hope to be more data-driven. We are also working to be consumer-focused, which includes reaching out and incorporating consumer input. We also hope to increase peer services in the County and work towards direct time with consumers. Amanda also stated that we are always using ethical decision-making, and we realize that this can slow the process down, but that the Board can be assured we have done our due diligence before they see it. We also hope to continue our efforts to be transparent, which began with marketing, and to be partners with our providers. This also means communicating our priorities and expectations with providers. In an effort to keep the Board informed of what we are doing and why, Amanda hopes to increase her Board Report to twice monthly.

Part of the COQ initiative is updating the Board Bylaws. Discussion was had on the best way to go about this, and an Ad Hoc Committee was created with Erica Parish as the chair Dan Lambert, Katina Bostic, and Leslie

Miller as members. With the passing and implementation of HB33, we can adjust the board size every four years if needed, and decreasing the Board size would be done through attrition. Frank agrees we need to have this discussion and asks that it be added to the board agenda. Amanda suggested revamping the Board committee, as it feels like the same conversation is repeated. Amanda provided examples of surrounding Board committee's. Further discussion is needed to determine any changes. Amanda then introduced the idea of Capital Investments and Board owning property and requesting RFP's for programs run out of them. Asked the Board to consider this as we go into the next fiscal year, setting aside funds for certain things, such as a housing initiative through NAMI Ohio. Amanda then introduced the idea of a Political Action Committee (PAC), allowing us to fundraise and use for levy campaigns.

Kaylee Smith, Manager of Marketing and Communications: Kaylee then spoke about the changes she is making in marketing and why. She spoke to us about what a PAC can pay for and how. Kaylee then informed us of upcoming events and asked the board to stay engaged in these events. By they end of October, we are projected to see 7,000 or more consumers, more than doubled from last year. She provided information to the board on ways they can engage through both social media and volunteering. She asked them to start thinking about levy campaigning and where they would like to see us engage for levy marketing. Kaylee then outlined goals for the next year. Kaylee provided information on the upcoming Annual Dinner. There was discussion about making October's Board meeting the annual meeting, so the dinner could be just a dinner. This was received well by all present, so we will have the Annual Meeting at the October Board Meeting, and the Annual Dinner will be a dinner.

ADJOURNMENT: Meeting adjourned at 1:51 p.m.

Approved by


Frank McLaughlin, Board Chair, ADAMHS Board of Wood County

Date

Submitted by: Kathryn Shackleton, Executive Assistant