

Resolution FY 2024-02

Board Staff Job Description

August 28, 2023

WHEREAS, the Wood County Alcohol, Drug Addiction, and Mental Health Services Board staff job descriptions were last reviewed and approved in Resolution FY2023-33; and

WHEREAS, the Wood County Alcohol, Drug Addiction, and Mental Health Services Board has determined that the position of Coordinator of Strategic Initiatives is no longer necessary and shall be eliminated upon approval of this resolution; and

WHEREAS, the Wood County Alcohol, Drug Addiction, and Mental Health Services Board has determined the need for the creation of Manager of Marketing and Communications position effective upon approval of this resolution;

NOW THEREFORE, be it resolved that the Board agrees to the elimination of the position “Coordinator of Strategic Initiatives,” and the creation of the position Manager of Marketing and Communication.

BE IF FURTHER RESOLVED, the Board approves Kaylee Smith as the Manager of Marketing and Communications, effective immediately.

Board Members	Yes	No	Absent	Abstain
Matthew Battiato	✓			
Karen Baron	✓			
Katina Bostic	✓			
Judy Ennis	✓			
Scott Kleiber	✓			
Brandy Laux	✓			
Dan Lambert			X	
Leslie Miller			X	
Jason Morris			X	
Dr. Carol Mowen	✓			
Hallie Nagel	✓			
Erica Parish	✓			
Corey Speweik	✓			
Frank McLaughlin	✓			

Karen motioned to approve this resolution Carol seconded. This resolution is / is not adopted by the majority of the Board. Resolution passed / not passed.

Frank McLaughlin 8/28/23 _____
Board Chair Date