

WOOD COUNTY ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH SERVICES BOARD

FEBRUARY BOARD MEETING MINUTES February 26, 2024

ADAMHS BOARD MEMBERS PRESENT: Matthew Battiato, Karen Baron, Katina Bostic, Judy Ennis, Brandy Laux (5:30), Dan Lambert, Dr. Carol Mowen, Erica Parish, Scott Kleiber, Leslie Miller, and Frank McLaughlin

ABSENT: Corey Speweik (E)

BOARD STAFF: Amanda Kern, Aimee Coe, Julie Launstein, and Kathryn Shackleton

GUEST: Amy Kobold, Kyle Clark, Jessica Schmitt, Courtney Rice, Julie Carle, Victoria Graham, Kathy Mull, Dustin Watkins.

CALL TO ORDER: Frank called the meeting to order at 5:03 p.m. Kathryn called the roll, and a quorum was present.

BOARD REPORT: Frank asked about meeting the new OhMHAS director. Amanda states her goal is to meet all directors and providers for the state. Frank mentioned the ESC Youth Survey, and that Bill Ivoska does a terrific job about presentation. We have asked ESC to include this in the Board presentation. We will also have an S.O.S. presentation at the next board meeting. Frank states he was grateful we could support the survey. Erica had a question about the DEI plan and policy we are drafting. Amanda states we were going to ask her to review it, and it is close to ready.

APPROVAL OF MINUTES: Karen motioned to approve the January Board Meeting minutes, and Erica seconded. All present in favor. Minutes approved.

REVIEW OF FINANCIAL DOCUMENTS:

Schedule of Bills (December & January): We did change the language of this, because our current bylaws require review. Julie asked if there were any questions. None were noted.

Financial Reports (December & January): Julie was able to complete the January reports. December was a 3-month pay. Revenues are coming in as expected/anticipated. We have not received the second half levy funds. Expenditures, providers have been doing a great job getting billings submitted, so she will be able to get a good prediction for long-range projections. Matt stated finance did not meet so this is the first time he is seeing it. Marr clarified that we are reviewing not approving these and asked who is approving them. Amanda states the way the bylaws are currently written, the authority for this has been bestowed on the Executive Director to execute contracts. Part of this questions was would we get an audit finding for this, and since she has been given the authority for this, this will not be an issue. Payment of contracts has been approved by the Board, and she is not paying for things outside of contracts or administrative budget. Matt asks, what if some of these things are not contracts? Amanda answered that we have not purchased anything outside of this, provider contracts are included in system of care, and our administrative is approved in March. All expenses are attributed to a budget line, we do not have cost outside of a budget. Matt wants to look at this further because, though he understands it is approved in the budget, the purpose of the board approving this is to look at the individual expenses and question if we should be paying for it. Matt mentions, though he isn't against this, we spent \$1,400 on candy and \$600 on flowers, and states that we are saying its in the budget, but he feels it goes further than that, and it is the Boards responsibility to look at the individual expenses and approving them. Amanda states these have already been paid so there isn't a way for the Board to approve these for payment. Amanda states this isn't a way to bring them here and have them say "don't pay it". This is how it is currently set-up, and these are conversations we can have. This is going to be part of "other, other" discussion, including

what they have learned about this from the Auditor training. Amanda feels there is room to discuss if there is an approved purchase she has made, having a candid discussion with her about what they would like her do, asking her to discuss this with them further, versus going into an approval process prior to us incurring cost. This means something like the annual dinner will need to be projected three months out, all cost, before we can even reserve the room. This is part of continued bylaws discussion, how we do this and what is the impact, and what is the process. Frank states we could meet more frequently and Amanda states it would be more than weekly. She is currently signing multiple times a week for adult moving into care facilities, for kids waiting for multi-system funds, indigent fund approvals. This all stops if she doesn't have the authority. She feels there is more to this than just not being happy she spent \$600 on flowers and \$1,400 on candy. Karen states this would tie her hands. Amanda states yes, she has outlined what the process could look like. Judy asks if, when they approve the budget, are we in essence approving flowers for the annual dinner and candy for trunk or treat. Dan states yes it is built in, and we have built a 12-month budget for marketing. If we blow through all of this in 90-day. Judy answers she would have to come back to the board for additional funds. Dan asks what is the mechanism for the board to say we will approve this budget, but we would like less money spent on candy and flowers, because that is what they would have to do to prevent meeting every 90-days to approve money on candy and flowers. Amanda states we have not blown through marketing lines and we are not disproportionately spending it. We have asked Kaylee to outline a marketing budget for the year. Amanda states if they don't want to purchase candy, even though we didn't purchase candy, we purchased intervention, they were labeled with mental health education. Then let us know and we won't participate in these marketing events. If they really feel we shouldn't be participating in these activities, then we can let our partners know we can't. But we also need to look at the impact, how many kids did we see, and how many conversations did we have, even with parents. We haven't historically held this budget, so we are going to have these conversations around not participating in these events. Frank states that would be a discussion to have with Amanda, to which she agreed. Frank pointed out that we get audited every year and there has never been an issue, and Amanda agrees, not one finding. Amanda states there is still work, but this is where the bylaws that we have in place, going through and getting into them, adjusting some of this, but there is more discussion on all of this functionality. Dr. Mowen talking about \$600 and \$1200 is statistically insignificant when we have a multi-million dollar budget. Matt disagreed and states if we are trying to pass a levy we do have to answer for these expenses. Dan we can measure outcome of activities and how we sort line items. Maybe moving things to make more sense. Further, we can build it right in the first place and its not about oversight, its just building it right so we don't have to fix it later. To Dan's point, we are going line by line in the administrative budget to determine the best place for things, and even an internal process where purchase are lined up. Frank this is a review, it does not require a motion. Amanda responded, no. Erica asked if finance committee was on hold, Amanda answered yes.

BOARD ACTION/RESOLUTION:

FY2024-15 Levy Renewal: Karen ask if this was to get it moving forward. Frank mentions that Matt (Oestrich) did a nice job discussing options at the retreat in September. Renewal is the safest way, and will be the same amount received in the last levy. Even knowing expenses are going up, we have been able to access grants and different funding sources. Judy mentions this is not only safe, its politically correct. Judy motioned to approved the resolution and Katina seconded. Roll was called and all present were in favor. Resolution passed and is adopted by the majority of the Board.

FY2024-16 CY2024 Annual Appropriations: Julie states this is a calendar year to approve payments. We are currently on a temporary certificate. Julie updated this to reflect intake of ARPA funds for CRC project and increase in SOS for federal funds. This adjusted income and expenditure sides. Amount for reserve was also adjusted. Karen motioned to approved the resolution and Brandy seconded. Roll was called and all present were in favor. Resolution passed and is adopted by the majority of the Board.

FY2024-17 Cocoon SOS Agreement: Leslie motioned to approved the resolution and Carol seconded. Roll was called and all present were in favor. Resolution passed and is adopted by the majority of the Board.

FY2024-18 120-day notice: Erica thought we were taking this out, but it is a state mandate. Frank asked about changes, and Amanda mentioned these are identified contract language changes. Any changes require notice. Karen clarified if we could change this and Amanda responded changes to 120-day notice would require legislative changes. This gives providers a chance to review changes. Katina motioned to approved the resolution and Karen seconded. Roll was called and all present were in favor. Resolution passed and is adopted by the majority of the Board.

FY2024-19 MOU WCBDD: Frank asked if this was a new contract. Julie states it is ongoing, just an odd time of year for it. Dan motioned to approved the resolution and Scott seconded. Roll was called and all present were in favor. Resolution passed and is adopted by the majority of the Board.

FY2024-20 George Mason: Karen motioned to approved the resolution and Erica seconded. Roll was called and all present were in favor. Resolution passed and is adopted by the majority of the Board.

NEW BUSINESS:

Insurance: Julie states like everything else, insurance cost are going up. Other entities use the County's CORSA, and we are able to buy in. Julie provided a handout comparing our current insurance and CORSA cost. It would eliminate time and energy finding places that cover and meet our needs. 50% of boards are insured through CORSA. Julie states it is the best option, and they also provide training. Frank asked if it was through county commissioner association? Julie, yes. Frank states it is a saving for more coverage. Dan asked if it bears out for cost, coverage, deductible. Julie, yes. Amanda this is the time of year we talk about it and COQ requires we document the discussion.

Fairfield County ADAMHS Board: Kathryn just got the prosecutor's signature on this. The current county we contract with does not want to do this anymore, and Fairfield stepped up and offered. We are hoping to get this approved tonight if possible, otherwise we will have to push the date back to June 1st. Kathryn is printing this for the Board to review, and then there will be a motion from the floor to approve this.

Bylaws Update: Erica informs we met in January and cleaned up some things, took other things out. There was a lot of HR things in there, and pulling from Ohio Revised Code, and now we refer to ORC. It is not done, but has been sent to OACBHA legal counsel. Amanda states that there are some things where we need to clean up and clarify. There are finalizations regarding committees, financial processes. What we decide about bylaws will then dictate if Amanda has to write policy and procedure for the board to make sure everything has been covered, or if its in her job description. Frank states there were questions standing committee that we will have to finalize before this, also the bills approval. Frank states standing committees are named in the current bylaws and we weren't sure if we were keeping that format or not. Amanda states they have to be outlined clearly, what there function is going to be. Frank states there was also questions about the secretary positions as it doesn't seem to have a function on the board except to serve on the executive committee. Another meeting will be set up when OACBHA gets back to us.

OLD BUSINESS

Chess Health: We entered into this contract to provide peer support via telehealth, to be connected to peer based services only. Contract began in July and we haven't seen results. We have had meetings with them but still no movement. We are looking at termination of contract, and we have worked with legal to discuss terminating contract and recouping funds. Amanda has met with their CEO, and he is offering a 6-month extension at no cost to start these services. Amanda states we are comfortable giving them the opportunity to fix this because of how well received they have been within the state. Judy asked if there was anyone else who could provide this. Aimee answers there are similar services, but they are not as highly recommended. Matt asked about 9-8-8, Amanda states they are only crisis not peer support. Matt asked if we have had this Contract for 8 months and they haven't been producing, what makes us think they will with the extension. Amanda states it was meeting with the CEO, and that he is working with the providers to get this up and running.

Amanda also understands the benefit and value of peer-to-peer support and doesn't want to wholesale eliminate it. Others have had such a positive experience. Matt asked if this was the company with a high start-up cost. This does not inspire confidence in the organization. Dan agrees since fix is coupon for. Frank-we are out money? Amanda-not sure if we can recoup. Frank-have they discussed making us whole. Amanda-no, we have not discussed an amendment. Matt-not just terminating contract, but is a breach of contract. Attorney is waiting for Board to give a direction. Dan-if we accept a deal we are accepting reparation and absolve them of returning anything. Matt states the extension would be effective July 1, so we do have until June 30th, to try and recoup funds. Judy-can we have lawyer write something that accepts the extension, but can also provide reimbursement if it doesn't work out? We will take it back to lawyer, ask her to keep looking at what could be done to recoup funds. And also if we do take an extension, can we amend this in a way that doesn't absolve us from having any other legal rights.

Back to Fairfield County: FY2024-21 Fairfield ADAMHS GOSH: This would start February 1st and go into June, it is for \$10,000, and to perform processing services for claims. Judy motioned to approved the resolution and Brandy seconded. Matt asked what we currently pay, Julie answered \$24,000 a year and we will be getting significantly better reporting, and the board that currently does is not willing to continue. Roll was called and all present were in favor. Resolution passed and is adopted by the majority of the Board.

OTHER

Exec Comm Role & Function: Frank wanted like to mention that he has seen an important change with Exec committee. They have been meeting prior to regular board meeting, and may need a little more time. It is clear to him that the role has expanded a bit, particularly in light of having fewer standing committee meetings. This is still an open meeting so anyone can join. Board members may want to give thought to who gets voted for exec as there is increased functionality for this group. Also mentioned we need volunteers for nominating committee. Give it some thought.

Erica asked where we sit with board count change. Amanda-we sent language so we are waiting for their resolution.

Amanda-we also have the calendar of meetings for everyone since dates are a little scattered, especially due to the eclipse. Next month we will be talking about Admin budget and we will start presentation with providers. We plan to have conversation about recommendation. Also would like to only produce one directors report a month. Board agreed.

Dr. Mowen asked about executive session and that anyone can attend. Was concerned with reasoning. Wants clarification as to why this is in amanda's office and then a meeting in board room. The Board informed Dr. Mowen that executive committee meeting is open to the public, it is a public meeting, and it is held in Amanda's office due to timing of those coming into the Board room. Executive session is for specific reason and is closed to the public.

PUBLIC COMMENTS:

Amy Kobold, Unison: hopping at the CSU, seeing 8-9 on average. Seeing more need in the last 45-days.

Kyle Clark, ESC: the prevention coalition meeting in March is also a joint ATF meeting. Friday-junior high youth retreat. Builds leadership, meet-and-greet to build network skills.

Jessica Schmitt, NAMI: invitation to annual dinner which is 3rd Monday in April, so she hopes people will be able to attend.

Victoria Graham, OhioGuidestone: Received money from Caresource for LGBTQ+ population to reduce mental health and substance use. Starting to reach out to community providers.

Kathy Mull, Cocoon: Thanked everyone for continued support. VOCA funds are being cut again. Excited to share that they will be beginning final phase of construction in about 2 weeks.

Dustin Watkins, Harbor: introduced himself as new CEO, was on their board, and is previously from Bittersweet Farms. Thanked Board for support.

ADJOURNMENT: The meeting adjourned at 6:14 pm.

Approved by

 3/25/24
Frank McLaughlin, Board Chair, ADAMHS Board of Wood County

Date

Submitted by: Kathryn Shackleton, Executive Assistant

