

**WOOD COUNTY ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH
SERVICES BOARD**

**APRIL BOARD MEETING MINUTES
April 29, 2024**

ADAMHS BOARD MEMBERS PRESENT: Matthew Battiato, Karen Baron, Judy Ennis, Scott Kleiber, Dan Lambert, Brandy Laux, Dr. Carol Mowen, Frank McLaughlin, Erica Parish, and Leslie Miller

ABSENT: Katina Bostic and Corey Speweik

BOARD STAFF: Amanda Kern, Aimee Coe, Laura Fullenkamp, Julie Launstein, and Kathryn Shackleton

GUEST: Victoria Graham, Kathy Mull, and guest, John Fortner, Cortney Shaffer, Jennifer Thrasher, Sydney Falk, Melanie Vandyne, Jessica Hartman, Julie Carle, Katie Frank

CALL TO ORDER: Frank called the meeting to order at 5:00 p.m. Kathryn called the roll, and a quorum was present.

Board Report: Frank states that he hopes everyone went through the report. Erica asked for an update on Chess Health. Amanda and Aimee provided a verbal update about where we are with the contract and the progress they have made. Erica asked if there was a discussion about what would happen if the board didn't approve the amendment. Matt states if the board doesn't approve the amendment and they are not meeting the terms of the contract, can the board sue them? Amanda stated we did talk to our attorney about this. Matt asks if the amendment states we get money back? Amanda stated we wouldn't ask for the full sum back, but the out clause allows us to terminate. Frank further mentioned HB 344 and asked if it was going anywhere. Not sure. Asked how the OhMHAS director visit went. Amanda states very well. We were chosen because she is a new director who also comes from the provider world and has worked with OhioRise. An update was given on COQ status.

APPROVAL OF MINUTES: Judy motioned to approve the March 25th and April 15th, 2024 Board minutes. Karen seconded. All present in favor, minutes approved.

REVIEW OF FINANCIAL DOCUMENTS:

Schedule of Bills: Julie states these encompass February and March. Asked if there were questions. Matt has a few questions. There were a few charges for Falcon Sports Properties; these are for marketing through the ice hockey rink and either basketball or football. This helps us get to community members. Matt asked if this was ongoing monthly because the school will be empty. Matt asked about Buzz Sprout on the credit card. This is for the podcast. I also asked about Adobe-this is Adobe software. Matt asked about various travel expenses, Johnny's Ambassador, which is for Laura Stack, who will speaking in the fall for the ATF Coalition. Matt asked about the \$575 for the tent, was this drug takeback? Yes!

Financial Reports: Julie states there is a balance sheet through 12/31/2024, which states our balance. Erica asked why not 1st quarter of the year. Julie answered we voted in Finance to do it this way. Most providers have submitted billings through February.

BOARD ACTION/RESOLUTIONS:

FY2024-26 Zepf 1st Amendment: Karen motioned to approve this resolution, and Erica seconded. The roll was called, and all present were in favor. This resolution was adopted by the majority of the Board. The resolution passed.

FY2024-27 Arrowhead 1st Amendment: Judy motioned to approve this resolution, and Brandy seconded. Julie states regional funding ran out, so it will now be paid through the levy. The roll was called, and all present were in favor. This resolution was adopted by the majority of the Board. The resolution passed.

FY2024-28 Unison 1st Amendment: Dan motioned to approve this resolution, and Matt seconded. Julie states that this amendment will increase FFS and add \$25,000 for SOS funding for vehicles. Dan motioned to amend the resolution to correct the agency spelling, and Scott seconded. All present were in favor; the agency name will be corrected. The roll was called. Carol voted “no,” and all others present were in favor. This resolution was adopted by the majority of the Board. The resolution passed.

FY2024-29 Ridgeview Hospital Agreement: Judy motioned to approve this resolution, and Leslie seconded. We currently have a placement there, and we would like to keep using them. Amanda went and visited the facility, and it is specifically an inpatient psychiatric facility. They are working with our hospital liaison and building a unit for ACF releases for age 65+. They provide services for MH, SUD, and 65+ populations. There are some physical health limitations for the facility. The roll was called, and all present were in favor. This resolution was adopted by the majority of the Board. The resolution passed.

FY2024-30 CRC ARPA Agreement: Erica motioned to approve this resolution, and Karen seconded. The roll was called, and all present were in favor. This resolution was adopted by the majority of the Board. The resolution passed.

NEW BUSINESS:

CRC Presentation: Jennifer Thrasher provided information on CRC’s mission and vision. She then provided information on a few programs: Mobile Response Stabilization Services (MRSS), which has earned fidelity and is OhioMHAS certified, with about 40% of service utilizers holding private insurance; Family Functional Therapy (FFT), even though a single child is the identified client, service is provided to the family, serving a total of 42 families, with staffing being a barrier; Early Childhood Mental Health Prevention Services, services children and families in 22 counties, providing different family support and parent education, and sexual abuse prevention project; Residential Treatment, providing long-term stabilization initiatives. Melanie then wrapped up the presentation by providing information on the ARPA funds we just approved. They will expand the residential unit on the back end of their property. The facility

will be secure with a fob in/fob out. 10 traditional rooms and 6 high acuity, with interior locking doors if necessary. There will also be 23-hour observation rooms. Melanie shared blueprints and room design. Erica then asked what they might be doing to retain veteran staff. Melanie states they are ramping up efforts, as this is an area they have let slide. They do struggle to remain competitive with other agencies. Jennifer states they use a predictive index to help with retention and to understand where staff may struggle. Dan asked about the sign-on bonus and if they meet a time frame to receive this. They get ½ up front and the remaining at 90 days, but they are talking about moving to 6 months.

Executive Director Review: Laura states the outcomes were revamped in 2023. Though in the red on this report, the RU has moved into the yellow. FFT numbers are double the expectation. Crisis was up as well. They are working to maximize billable services in some areas and eliminate funding in others.

Cocoon Presentation: Kathy provided a brief overview of Cocoon's mission and vision. She informed us of the population of client-survivors they serve. She then provided information on the different programs they have. The Youth Program includes a youth advocate. Kathy provided information on the impact the shelter has had. Kathy then explained how they are bridging the gaps by providing emergency shelters, linking to services, providing services for youth, and providing long-term support. They do not cap the amount of time they can access services, just how long they can stay in the shelter. Kathy provided information on the connections with agencies in the community and the services they provide. Kathy then highlighted new projects, 2 launched this year: an in-house medical program with a mobile health advocate and an onsite doctor and a criminal justice access program to bridge the gaps between law enforcement-court and access to care. Kathy highlighted funding sources and the programs they are asking the board to fund. These programs include an after-hours staff, VOCA match, prevention services, and occupancy expenses. Kathy then provided information on how their programming meets our CAP priorities. Carol states that the VOCA was high and steadily declined, but the ask doesn't reflect that. Why aren't they asking for VOCA plus "x"? Cortney states they did in 2019; they asked us to shore them up to bridge the gap in funding.

Executive Director Review: They have worked to diversify funding, and they are managing 18 different grants. The new challenge is when some of these sources respond with position-specific funding (i.e., payroll). We started really looking at their outcomes in FY22 and sorting through how data is collected and how that translates. A missing data point is clients who are already linked to services. Frank appreciates these recommendations and feels this is what they hope for.

System of Care Supports: this was broken out this year to better identify where funds are. Amanda explained the different funding streams. Amanda explained the discretionary line items, what is included, and how they can be spent. One of the biggest changes in fixed cost is the Bed Days/ACF. We are looking to maximize OhMHAS dollars. We are decreasing AOT. We will be adjusting this to add \$37,000 for landlord risk mitigation funds. Frank asked Julie what we spent on the levy campaign. Julie answered about \$20,000 and BJ's cost was separate. Erica asked what Board Outcomes are, and all providers are using different measures. What about the First Responder Support? Carol asked about George Mason; if they are providing data we can't

do ourselves. Laura states yes, the CJ pieces are pretty neat. The goal is to provide Amanda's full recommendation at the next meeting

Long-Range Forecasting: Julie provided information on her projections for revenue and expenditures, including the set aside for the CSU. We originally thought we would be \$250,000 into fund balances, but we will come in slightly less. The fund balance will be around \$6 million. She did not include ARPA funds in this to not skew revenues and expenditures. We are also collecting more levy dollars due to new construction. As previously discussed, we have reserves at 3-months. Potential savings in CSU this year.

Reserve Fund Discussion: Bylaws state we document reserves and fund balance, to ensure it is adequate to meet the need. Julie believes it is. Erica asked about the difference between reserve and fund balance. Julie states the fund balance is \$6 million, and half is reserves. There is special project money set aside, and we are using this. We have not been given our allocations for July 1, but Julie based it on historical values, which might be underreported further. We will be out of special project funds, so we will start the year in deficit (FY26).

OLD BUSINESS:

Levy: We will ask Frank to appoint a rep for the board. Provider and community members will be on the committee. Hopefully, we will start this in June. Let Frank know if you are interested in being on the committee. Matt pointed out the typo on May's timeline, stating "Replacement."

OTHER:

Frank: This is a reminder about the ad hoc nominating committee. Karen is the chair. If you have an interest or want to nominate a board member let Karen know. Karen will send out an email.

Frank: It's time for the ED performance appraisal. They did a six-month evaluation with executive communication. We would like to include staff and board members in the process this time. In the next week, we will send out materials. The same rating sheet will be used as the six-month evaluation. The executive communication will put it together and present it for the final evaluation.

Amanda: in May, we will highlight behavioral health heroes every weekend. We are asking for 2 per agency. An email will be going out. We are also able to participate in firefly nights. An email sign up sheet will be going out.

Frank: two meetings in May, a week apart. It's the time of year to get these done, and he appreciates the attendance. Please let us know if you will be unable to attend.

PUBLIC COMMENTS:

Jessica, NAMI: I thanked everyone for attending the annual dinner. They have a conference coming up in May, with board staff presenting at it.

Victoria, OhioGuidestone: announced a staff member is trained in Affirm, and they will be starting groups, focusing on LGBT.

John, Harbor: Cocoon does a lot of work with the TIP house, they are vulnerable youth.

Kathy, Cocoon: launched registration for parking lot party. Suggested donation at the door.
Looking for cornhole teams.

Melanie, CRC: passed out a flyer for their 3rd annual family day in the park.

ADJOURNMENT: The meeting adjourned at 7:08 pm.

Approved by

 5/13/2024

Frank McLaughlin, Board Chair

Date

Submitted by: Kathryn Shackleton, Executive Assistant